WGSS M.A. and Ph.D. Forms | A Helpful Guide

Word versions of the department's forms can be found on the main website by clicking http://wgss.osu.edu/graduate-student-resources.

M.A. FORMS

M.A. PROGRAM OUTLINE
DUAL M.A. PROGRAM OUTLINE
APPLICATION TO GRADUATE

M.A. PROGRAM OUTLINE | to track your progress

Location: WGSS Graduate Handbook and website
Deadline: Determined by your WGSS advisor
Signature(s) needed: None
Should be filled out with your WGSS advisor while scheduling classes and when your M.A. exam and/or thesis details are known.

DUAL M.A. PROGRAM OUTLINE | to track your progress

Location: WGSS Graduate Handbook and website
Deadline: Determined by your WGSS advisor
Signature(s) needed: None
Should be filled out with your advisors from each program while scheduling classes and when M.A. exam and/or thesis details are known.

APPLICATION TO GRADUATE | apply online to graduate

Location: GRADFORMS https://gradforms.osu.edu
Deadline: Due to the Graduate School by the third Friday of the semester in which you’re planning to graduate
Approval(s) needed: WGSS advisor, Graduate Studies Chair, Program Coordinator
Should be filled out with your WGSS advisor and thesis/exam committee.
PH.D. PROGRAM OUTLINE | to track your progress

Location: WGSS Graduate Handbook and website
Deadline: Due to Program Coordinator by the end of January, in time for annual review
Signature(s) needed: None
Should be filled out with your WGSS advisor while scheduling classes, completing program milestones, and when your candidacy and dissertation details are known.

ANNUAL PH.D. STUDENT/CANDIDATE REVIEW FORM | review by core faculty

Location: WGSS Graduate Handbook and website
Deadline: Due with Ph.D. Program Outline to Program Coordinator by the end of January
Signature(s) needed: WGSS advisor, student’s
Should be filled out with your WGSS advisor.

APPLICATION FOR CANDIDACY | apply online

Location: GRADFORMS https://gradforms.osu.edu
Deadline: Due to the Graduate School at least two weeks before your oral examination
Approval(s) needed: WGSS advisor, Graduate Studies Chair, Program Coordinator
Should be filled out with your WGSS advisor and candidacy exam committee.

DISSERTATION PROSPECTUS FORM | to stay on track

Location: WGSS Graduate Handbook and website
Deadline: Due to Program Coordinator after prospectus defense
Signature(s) needed: Student’s, WGSS advisor, dissertation committee, Graduate Studies Chair
Should be filled out after your prospectus defense and with your dissertation committee.
**Dissertation Year/5th Year Funding Application | Manage Your Funding**

Location: **WGSS Graduate Handbook** and **website**
Deadline: Due to Program Coordinator by December 1st of your fourth year funded by the department
Signature(s) needed: Student’s, WGSS advisor
*Should be filled out with your WGSS advisor.*

**Application for Final Examination | Apply Online**

Location: **GRADFORMS** [https://gradforms.osu.edu](https://gradforms.osu.edu)
Deadline: Due to the Graduate School at least two weeks before your final oral date
Approval(s) needed: WGSS advisor, dissertation committee, Graduate Studies Chair, Program Coordinator
*Should be filled out with your WGSS advisor and dissertation committee.*

**Application to Graduate | Apply Online**

Location: **GRADFORMS** [https://gradforms.osu.edu](https://gradforms.osu.edu)
Deadline: Due to Graduate School by the third Friday of the semester in which you’re planning to graduate
Approval(s) needed: WGSS advisor, Graduate Studies Chair, Program Coordinator
*Should be filled out with your WGSS advisor and dissertation committee.*