

Graduate Program Handbook
Department of Women's, Gender and
Sexuality Studies
2015-2016

The Ohio State University
College of Arts and Sciences
Department of Women's, Gender and Sexuality
Studies

The Ohio State University
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Table of Contents

Preface		4
Fields of Study		5
Academic Integrity		5
Helpful Links		6
Faculty		7
Financial Support		9
Admissions		10
M.A. Program		12
Ph.D. Program		15
Graduate Minor		22
Course Rotations		23
Graduate Courses in WGSS		23
Awards, Grants & Fellowships		25
Career Development		28
Helpful Guide about Forms		30
M.A. Program Outline		
Dual M.A. Program Outline		
Ph.D. Program Outline		
Ph.D. Annual Review Form		
Dissertation Prospectus Form		
Fifth Year Funding Application		
Course Waiver Request Form		
Graduate Appointments		Appendix A
Graduation Deadlines		Appendix B

Preface

This handbook contains the rules and regulations in place as you enter the program. Changes may be made subsequent to your admission. All changes mandated by the Graduate School must be applied. This handbook describes admissions procedures, areas of study, program requirements, and course offerings. It provides information about financial aid and outlines the areas of expertise of the Women's, Gender and Sexuality Studies Graduate Faculty.

The policies and procedures in this document should be understood as governing the course of graduate study in Women's, Gender and Sexuality Studies at The Ohio State University, in conjunction with the policies and procedures described in the Graduate School Handbook available here:

<http://www.gradsch.osu.edu/graduate-school-handbook1.html>

Procedures herein may be amended by action of the department's graduate faculty. Students and advisors should consult with a member of the Graduate Studies Committee if there is any question about changes to graduate program policies and procedures.

Each student should receive and keep a hard copy of the handbook at the time that the student enters the program. Minor changes may be made by the department for purposes of clarification only. In the event that a major change is made, for example a new program requirement is entered, that change will apply only to the cohort entering the next academic year. All students have the option of requesting that a specific change be applied to their program or they may continue to apply the rules in place at the time they officially entered their graduate studies in either the M.A. or the Ph.D. program.

About the Department of Women's, Gender and Sexuality Studies at The Ohio State University

Women's, Gender and Sexuality Studies is an interdisciplinary field that examines how systems of oppression, resistance and privilege operate. It is designed to provide students with an understanding of the importance of gender and sexuality as categories of analysis and their intersections with race, ethnicity, class, age, nationality and (dis)ability.

The Department of Women's, Gender and Sexuality Studies at The Ohio State University offers an undergraduate major and minor, graduate minor, Master of Arts and Doctor of Philosophy degrees. Its 17 faculty members, along with more than 25 Graduate Assistants and more than 60 affiliated faculty members in various departments throughout the University, teach about 3,000 students each year in WGSS courses.

The M.A. in Women's, Gender and Sexuality Studies is a two-year program that prepares students for careers in agencies and institutions that serve underrepresented populations, for Ph.D. work in women's, gender and sexuality studies or a discipline in a related area, or for advanced professional training in such fields as law and public policy. Students who have completed the M.A. degree have gone on to Ph.D. work in Women's, Gender and Sexuality Studies, as well as East Asian Languages and Literatures, English, History, Film/Media Studies, Anthropology, and Sociology. Other recent graduates have taken such positions as editors, researchers, and community TV producers. The Ph.D. offers students advanced training suitable for obtaining jobs in academia and other areas.

The department has the following standing committees:

- **Graduate Studies;**
- **Undergraduate Studies;**
- **Anti-Racism;**
- **Research and Development;**
- **Speakers and Events;**
- **Tenure and Promotion.**

Committee assignments are determined in the summer before the start of the academic year and include WGSS faculty, affiliated faculty, graduate students, and undergraduate students where appropriate. WGSS graduate students also serve on other committees and projects on an ad hoc basis. In addition, The Ohio State University provides a number of services that support students' scholarly pursuits. The Younkin Success Center houses both the University Center for Advancement in Teaching (UCAT) and Counseling and Consultation Services. Within the Multicultural Center, programming related to Women's, Gender and Sexuality Studies is coordinated by staff members to focus on racial, ethnic, sexual and gender identities as well as initiatives for women students. The Women's Place coordinates

programs and projects and serves as an institutional advocate for women's issues.

The Council of Graduate Students is the governing body for students in graduate programs at The Ohio State University. As an organization, it has advocated for improved university-sponsored benefits for funded graduate students and provides some funding for student research. Other related resources include the following interdisciplinary centers for study, research, and public programming: the Wexner Center for the Arts, the Institute for Collaborative Research and Public Humanities, the Mershon Center for International Security and Public Policy, the Kirwan Institute for the Study of Race and Ethnicity, and the John Glenn Institute for Public Service and Public Policy.

Fields of Study within Women's, Gender and Sexuality Studies at The Ohio State University

The following fields of study organize the Women's, Gender and Sexuality Studies graduate program:

- **Race, Sexualities and Social Justice;**
- **Global and Transnational Feminisms;**
- **Power, Institutions and Economies;**
- **Narrative, Culture and Representation.**

Race, Sexualities and Social Justice: This concentration area provides students with intellectual tools to understand the social, cultural, and political significance of race and sexuality, and their intersections with other dimensions of difference and identity such as gender, class, dis/ability, nationality, age, and religion, in the U.S. and around the world. Courses reflect a variety of interdisciplinary frameworks, theoretical perspectives, and empirical methods related to the study of social identities, patterns of inequality, and political activism linked to social justice.

Global and Transnational Feminisms: This area is dedicated to the study of feminist thinking and activism around the world. The concept of global feminism invites students to think about how feminism is expressed and invested in nationally or geographically specific locations. The concept of transnational refers to the multiple and complex ways that gender, race and sexuality are embedded in and produced by institutions, economies, and global ideas across national boundaries.

Power, Institutions and Economies: This concentration examines how workplaces, schools, the government, police, prisons, marriage, and the home are all institutional positions that shape experience, proscribe behavior, or exclude non-normative bodies and people. Courses in this concentration examine how they affect women worldwide and how they are changing with globalization. Students study how feminists affect institutional policy and bureaucracies in search of more just futures.

Narrative, Culture and Representation: This concentration offers rich opportunities for students to partake in discussions of race, gender, sexuality, class, ethnicity, religion, and dis/ability through engaging cultural texts and production from both historical and contemporary perspectives. The arts, literature, mass and digital media are sites of inquiry, allowing students to comprehensively understand how and why representation matters and affects lived experiences of individuals and communities.

Academic Integrity and Misconduct

Academic integrity is essential to maintaining an environment that fosters excellence in teaching, research, and other educational and scholarly activities. Thus, The Ohio State University and the Committee on Academic Misconduct (COAM) expect that all students have read and understand the University's Code of Student Conduct, and that all students will complete all academic and scholarly assignments with fairness and honesty. Students must recognize that failure to follow the rules and guidelines established in the University's Code of Student Conduct and syllabi may constitute "Academic Misconduct."

The Ohio State University's Code of Student Conduct (Section 3335-23-04) defines academic misconduct as: "Any activity that tends to compromise the academic integrity of the University, or subvert the educational process." Examples of academic misconduct include (but are not limited to) plagiarism, collusion (unauthorized collaboration), copying the work of another student, and possession of unauthorized materials during an examination. Ignorance of the University's Code of Student Conduct is never considered an "excuse" for academic misconduct, so please review the Code of Student Conduct and, specifically, the sections dealing with academic misconduct.

If the department suspects that a student has committed academic misconduct, we are obligated by University Rules to report allegations to the Committee on Academic Misconduct. If COAM determines that a student has violated the University's Code of Student Conduct (i.e., committed academic misconduct), the sanctions for the misconduct could include a failing grade in this course and suspension or dismissal from the University.

Adapted from
<http://oaa.osu.edu/coamfaqs.html#academicmisconductstatement>

Helpful Links

[Quicklinks for current graduate students](#)

[The Ohio State University's Student Code of Conduct](#)

[University Center for the Advancement of Teaching \(UCAT\)](#)

[Current registration and fee deadlines](#)

[Current examination and graduation deadlines](#)

[Counseling and Consultation Services](#)

[Kirwan Institute for the Study of Race and Ethnicity](#)

[The Women's Place](#)

[Sexual Violence Response Guidelines](#)

GRADFORMS

GRADFORMS is the Graduate School's system that allows students to submit program forms electronically. Graduate students can electronically submit forms relating to candidacy exams, dissertation defenses, committee and examination petitions, and graduation. Contact the Program Coordinator with any questions regarding the new online submission process.

GRADFORMS.OSU.EDU

Core Faculty

[Cynthia Burack](#), Professor of Women's, Gender and Sexuality Studies, specializes in social theory and political psychology. Dr. Burack's current work focuses on the religious right and gay movements.

[Jill Bystydzienski](#), Professor and Chair of Women's, Gender and Sexuality Studies, examines the barriers to women and other historically underrepresented groups in engineering, science and technology fields. She has also done work on women, gender and politics in global perspective, focusing on women in post-socialist countries. She is also interested in women crossing cultures and cultural barriers, and building coalitions across difference.

[Charlene Gilbert](#), Dean and Director of OSU Lima and Professor of Women's, Gender and Sexuality Studies, focuses on race, gender and the media, cyber communities and the constructions of gender and transgender identities in media and film.

[Lynn Itagaki](#), Assistant Professor of Women's, Gender and Sexuality Studies, English, and the Asian American Studies Program, specializes in comparative race studies and women of color feminism in terms of culture, law, and the media.

[Christine Keating](#), Associate Professor of Women's, Gender and Sexuality Studies, specializes in feminist and critical race theory, democratic theory, and political practice.

[Guisela Latorre](#), Associate Professor of Women's, Gender and Sexuality Studies, specializes in Chicana/o and Latin American art and visual culture with a particular emphasis on work by women artists.

[Treva Lindsey](#), Assistant Professor of Women's, Gender and Sexuality Studies, focuses on black female expressive culture, African American women's history, critical race and gender theory, black feminism(s), hip hop studies, and sexual politics. Her current research examines historical and contemporary African American women's expressive culture.

[Katherine Marino](#), Assistant Professor of Women's, Gender, and Sexuality Studies and

History, specializes in transnational histories of women, sexuality, gender, and social movements in the twentieth-century Americas. She focuses on how social movements for sexual equality have flowed across national and cultural borders.

[Linda Mizejewski](#), Professor of Women's, Gender and Sexuality Studies, specializes in feminist film theory/cultural studies. Dr. Mizejewski's current work focuses on women in comedy and body politics.

[Juno Parreñas](#), Assistant Professor of Women's, Gender and Sexuality Studies, specializes in Transnational feminist political economy, critical development studies, feminist science studies, environmental humanities, Southeast Asian studies, anthropology.

[Cathy A. Rakowski](#), Associate Professor of Women's, Gender and Sexuality Studies, Rural Sociology and Social Work, specializes in gender and democratization, development/social change, and grassroots organizing under conditions of economic and political restructuring.

[Corinne Reczek](#), Assistant Professor of Women's Gender and Sexuality Studies and Sociology, examines relationships between gender, sexuality, family ties, and health. Her current research explores how being in a same sex marriage or cohabiting union matters for health and health behavior. She is also currently exploring how gay and lesbian adults negotiate relationships with their families of origin.

[Wendy Smooth](#), Associate Professor of Women's, Gender and Sexuality Studies, focuses on women's experiences in political institutions and the impact of public policies on women.

[Mytheli Sreenivas](#), Associate Professor of Women's, Gender, and Sexuality Studies and History, is interested in gender in modern South Asia, transnational feminisms, and the cultural and political economy of reproduction.

[Jennifer Suchland](#), Associate Professor of Women's, Gender and Sexuality Studies and Slavic and East European Languages and Cultures, focuses on transnational feminist analyses and comparative gender studies. She researches law, policy and the state in postsocialist contexts. Her work is on sexual harassment in Russia, feminist methodologies in relation to transnational politics/violence and transnational feminist theory.

[Mary Thomas](#), Associate Professor of Women's, Gender, and Sexuality Studies, focuses on psychoanalytic and feminist theory, youth studies, racism and segregation, juvenile justice, urban education, and foster care.

[Shannon Winnubst](#), Associate Professor of Women's, Gender and Sexuality Studies and Director of the Sexuality Studies Program, specializes in 20th century French philosophy, queer theory, race theory, feminist theory, psychoanalysis, ethics and difference in neoliberalism.

Affiliated Faculty

Barbara Becker-Cantarino, Germanic Languages and Literatures: women in German literature, feminist literary, and gender, sexuality and modern culture.

Harmony Bench, Dance: critical theories of dance, media, and performance.

Martha Chamallas, Law: sexual harassment law, legal issues affecting women, discrimination, and feminist legal theory.

Jian Chen, English: strategies for queer and transgender cultural intervention and activism at the turn of the 21st century.

Ruth Colker, Law: constitutional law, feminist legal theory, and (dis)ability discrimination.

Theresa Delgadillo, Comparative Studies: feminist theory, sexuality, religion and spirituality, and Latino/a borderlands studies.

Simone Drake, African American and African Studies: critical race theory, literature of the African diaspora; legal studies.

Nancy Ettliger, Geography: cultural economy, social and cultural theory.

Helen Fehervary, Germanic Languages and Literatures: feminist literary criticism, and German women writers.

Lilia Fernandez, History: Latina/o immigration, identity formation, women's history, labor history, urban renewal, and women's, gender and sexuality history.

Jesse Fox, Communication: role of social media in romantic relationships and sexualized representations of women in virtual spaces.

Helena Goscilo, Slavic: Russian women/culture from 18th century, and masculinities.

Esther Gottlieb, Senior Advisor for International Affairs: comparative school systems, globalization and education, and education for development.

Rebecca Haidt, Spanish and Portuguese: 18th century and Enlightenment studies, cultural studies, and gender studies.

Yana Hashamova, Slavic: gender and sexuality in 20th century European literature and film.

L. Camille Hébert, Law: employment discrimination, sexual harassment, employee privacy, and dispute resolution.

Sarah-Grace Heller, French and Italian: women in medieval France and fashion.

Wendy Hesford, English: rhetorical theory, visual cultures, transnational feminisms, human rights representation, and gender and sexuality.

David G. Horn, Comparative Studies: politics of reproduction, gender, science, and technology.

Nan Johnson, English: public rhetoric, feminist rhetorical theory, and gender and rhetoric history.

Susan Jones, Higher Education and Student Affairs: college student identity development, intersectionality, and service learning.

Robin Judd, History: gender and sexuality, and gender and Jewish history.

Valerie Kinloch, Teaching and Learning: adolescent literacy and writing research, black women writers, and poets.

Namiko Kunimoto, History of Art: modern and contemporary Japanese art.

Valerie Lee, English: African-American women writers, feminist literary criticism, black feminist criticism, and folklore.

Linda Lobao, Rural Sociology, Environment and Natural Resources: rural women, gender and development.

Becky Mansfield, Geography: biopolitics of health and reproduction.

Danielle Marx-Scouras, French and Italian: Francophonic women authors.

Deborah Merritt, Law: evidence law, law and psychology, and pedagogy.

Debra Moddelmog, English: 20th century American Literature, queer studies, sexology, eugenics, and modernism.

Denise Noble, African American and African Studies: intersections of race, gender and sexuality in British colonial liberalism.

Alison Norris, Public Health: contraception and the consequences of unwanted pregnancy in Zanzibar, Tanzania.

Barbara Ann Piperata, Anthropology: reproductive health, maternal energetics, and nutrition and growth.

Laura Podalsky, Spanish and Portuguese: Latin American cultural studies.

Parvaneh Pourshariati, Near Eastern Languages and Cultures: social history of the medieval Middle East.

Elaine Richardson, Teaching and Learning: language, literacy, and discourse practices of Afro diasporic cultures.

Daniel Rivers, History: LGBT communities in the twentieth century, Native American history, the family and sexuality, and U.S. social protest movements.

Ileana Rodriguez, Spanish and Portuguese: Latin American women writers.

Tanya Saunders, African American and African Studies: coloniality studies/postcolonial theory, cultural studies/sociology of culture, Afro-Latino studies, and critical queer theory.

Cynthia L. Selfe, English: digital media environments and literacy practices.

Tina Sessa, History: gender, cultural history, antiquity, and early Christianity.

Stephanie Shaw, History; African American and African Studies: women and work and African American women.

Amy E. Shuman, English: women/ethnicity in folklore and cultural theory.

Stephanie Smith, History: Latin American women's history and sexuality.

Deborah Smith-Shank, Arts Administration, Education and Policy: semiotics, feminist theory, and material culture.

Birgitte Soland, History: European women's history and sexuality.

Marc Spindelman, Law: sex equality theory, queer theory, and bioethics and health.

Maurice Stevens, Comparative Studies: critical race theory and psychoanalysis.

Tatiana Suspitsyna, Higher Education and Student Affairs: organization theory, international education, and higher education in Russia.

Birgitte Soland, History: History of women, youth and children, and children's rights and welfare.

Ines Valdez, Political Science: political theory, immigration, and Latina/o political thought.

Robyn Warhol-Down, English: narrative discourse, literary theory/criticism, Victorian era, and gender and sexuality.

Julia Watson, Comparative Studies: life narrative, theorizing autobiography, and gender and sexuality.

Jennifer Willging, French and Italian: late 20th century French literature.

Joseph Zeidan, Near Eastern Languages and Cultures: Arabic literature and women writers.

Financial Support

The Department of Women's, Gender and Sexuality Studies offers Graduate Associate (GA) positions to all students accepted into its graduate programs. GA positions typically include a stipend and waiver of tuition for the 2-semester academic year. GAs work for the department as teaching or research assistants. In addition, the university provides GAs with a partial subsidy for the cost of required student health insurance. Students are responsible for some fees and remaining health insurance costs. M.A. Graduate Associates will typically be eligible for a maximum of two years (4 semesters) of support from the department, excluding summers. Ph.D. graduate associates will typically be eligible for up to four years (8 semesters) of funding, excluding summers, or as determined by the department. Graduate Associates are hired for the academic year or as specified in the GA appointment contract. Continuing appointments are based on satisfactory performance of responsibilities. Renewal of all types of associateships is contingent on student enrollments, the department's budget, and remaining in good standing as defined by the Graduate School and the department.

To hold an associateship, a student must:

- Be registered for at least 8 graduate credit hours (3 hours for ABD Students).
- Be in good standing (3.0 GPA) when the appointment becomes effective.
- Maintain reasonable progress toward a graduate degree.
- Perform responsibilities satisfactorily in the view of the advisor/TA supervisor, who will consider evaluations, observations, attendance, and other evidence of appropriate responsibility.
- Satisfy requirements noted by the Graduate Studies Committee or WGSS department.

Students absent from campus for fieldwork may postpone use of GA funding for up to one academic year. Please note: due to the continuous enrollment policy, ABD students admitted in 2008 and after must be enrolled for at least three credit hours every semester (Summer not included) until graduation.

More information about Graduate Associate appointments can be found by [visiting the Graduate School's website](#).

Admissions

The department offers an M.A. and Ph.D. in Women's, Gender and Sexuality Studies. Admission is for Autumn Semester enrollment only.

Deadlines: The deadline for domestic student applications for admission beginning Autumn Semester 2016 is December 1, 2015. Applications from international students must be received by November 15, 2015 to allow for a longer processing time.

Applicants are ranked on the basis of referees' recommendations, statements of interest, writing samples, CVs or resumes, GPAs, transcripts, GRE scores, and language proficiency scores if needed.

The Department of Women's, Gender and Sexuality Studies expects applicants to meet or exceed all OSU admissions requirements found here: <http://admissions.osu.edu/grad/criteria.html>.

Prospective M.A. students should have taken at least four courses in women's, gender and/or sexuality studies or related field(s). Prospective Ph.D. students should have a Bachelor's or Master's in Women's, Gender and Sexuality Studies or a strongly related field. It is also recommended that Ph.D. applicants have a solid grounding in feminist theory. All applicants to The Ohio State University Graduate School should have a GPA of at least a 3.0 or higher. Successful applicants to the Women's, Gender and Sexuality Studies graduate programs generally have GPAs of 3.4 or higher. The GRE is required for all applicants with a cumulative GPA below 3.0 and for those seeking fellowships. If the applicant is not a native English speaker, TOEFL, TSE or equivalent is required. Test scores MUST be received by the Graduate School by the application deadline. The applicant should check possible requirements for language testing by international applicants from both English and non-English language countries.

The Application Process

1. The application process begins online at the Graduate Admissions website found here <http://gradadmissions.osu.edu/>.

This link connects to a secure, password protected application site. Applications can be saved on-line and submitted when complete. In the application, prospective students will be asked to provide:

- Contact, demographic and citizenship information.
- Education history.
- Degree(s) desired.

2. The Graduate Admissions website also provides fillable fields to request electronic letters of recommendation. In the application, prospective students will be asked to provide 3 letters of recommendation and:

- Recommenders names.
- Recommenders institutions.
- Recommenders email addresses.

3. Applicants must attach the following documents to their applications (see explanations below):

- Statement of Purpose
- CV/resume
- Writing sample

4. Once all fields have been filled in and documents attached, applicants will be prompted to submit payment by credit card of the application fee.

5. Applicants are required to submit one official academic transcript from all previous and currently-attending colleges. Applicants have the option to upload transcripts when submitting the online application, or via email at gradadmissions@osu.edu. The images need to be of actual transcripts, not advising reports or web printouts. If you are admitted, you will be required to submit official transcripts.

6. Some applicants are also required to submit various test scores in order to be considered for admission into graduate programs at OSU. See below for details on requirements related specifically to Women's, Gender and Sexuality Studies.

Required information and application materials specific to the Department of Women's, Gender and Sexuality Studies

1. **Intellectual Statement of Purpose**
2. **Three (3) Letters of Recommendation**
3. **Curriculum Vitae/Resume**
4. **Writing Sample**

Applicants must attach the documents listed below to their applications or send them directly to the Graduate Program Coordinator. PLEASE NOTE:

electronic submission of materials is preferred. The online application process will allow the applicant to attach their writing sample, statement of purpose and CV/resume as well as provide information for submission of electronic letters of recommendation.

Intellectual Statement of Purpose: A brief intellectual statement of purpose (**up to three pages double spaced**) that explains why the applicant wants to pursue a graduate degree in Women's, Gender and Sexuality Studies is required. This statement should emphasize the applicant's scholarly interests, future career plans, and explain how a graduate degree in the Women's, Gender and Sexuality Studies Department is the logical next step in the applicant's professional and intellectual development. Applicants to the master's degree should discuss the FIELDS OF STUDY within women's, gender and/or sexuality studies that currently interest them. What themes within these fields are compelling to the applicant for further intensive study? Applicants to the doctoral program should have clearly delineated FIELDS OF STUDY, as well as a relatively good idea of what type of dissertation topic the applicant might pursue.

Three (3) Letters of Recommendation: Three letters of recommendation from faculty acquainted with the applicant's scholastic ability and potential to serve as a teaching or research associate in the department are required. These letters must be accompanied by the appropriate form, accessible on the Graduate Applications Web site or included in the online submission process.

Curriculum Vitae/Resume: The curriculum vitae/resume is required and is where the applicant should provide information on her/his educational achievements, relevant employment or internship experiences (teaching, research, administrative), relevant volunteer and public service experiences, publications, presentations at professional or university-sponsored conferences, awards and honors (including grants/scholarships), relevant travel experience such as study abroad, and involvement in student extracurriculars, etc. If the applicant has received awards for scholarship, academic leadership or service, the applicant should explain them for reviewers for whom they will be unfamiliar.

Writing Sample: The writing sample must be in English. It should be on a subject matter relevant to Women's, Gender and Sexuality Studies

scholarship. It can be a paper prepared for a class, a publication (article, chapter) a paper presented at a meeting, or a chapter or section of a longer work such as a book or thesis, etc. The idea is to show the level of intellectual work that the applicant has achieved. It is recommended that the writing sample be **between 10 and 20 pages in length**. If it is a chapter or section from a longer work, a cover page should be included as well as an outline of the longer document, indicating where this chapter or section fits in. Please do not send an entire thesis or a book.

Applicants wishing to pursue a dual or combined M.A. degree in Women's, Gender and Sexuality Studies and another field/discipline must be accepted into both programs.

Financial Support: The Department of Women's, Gender and Sexuality Studies offers Graduate Associate (GA) positions to all students accepted into its graduate programs. GA positions usually include a stipend and waiver of tuition for the 2-semester academic year. GAs work for the department as teaching or research assistants. In addition, the university provides GAs with a partial subsidy for the cost of required student health insurance. Students are responsible for some fees and remaining health insurance costs. M.A. students will be eligible for a maximum of two years (4 semesters) of support from the department. Ph.D. students are eligible for four years (8 semesters) of support, with an additional dissertation/fifth year of funding available to qualified students via an application process. A very limited number of GA positions may be available to qualified students over summer term. Students who successfully complete two consecutive terms as graduate assistants are eligible for a summer term tuition waiver. Students are strongly encouraged to become Ohio residents.

GAs must perform satisfactorily in their job assignments in order to receive continued funding. GTAs are evaluated every term by their supervising faculty advisor. If these evaluations show deficiencies, the Department Chair will issue a warning to the student. If performance does not improve, the department will withdraw the student's funding. See the Women's, Gender and Sexuality Studies TA Handbook for further information. Students who maintain good academic progress may continue in the program without funding.

Financial support for students in dual and combined programs is determined on an individual basis due to differentiating tuition and fee costs across The Ohio State University.

Graduate Associateships: Graduate Teaching Associate (GTA) assignments for first-year students are generally as recitation section leaders for WGSST 1110 (Gender, Sex and Power), which is our large lecture introductory course. More advanced students often teach their own small sections of this course. Depending on background, experience, and departmental needs, GTAs may also assist in or teach other courses. Reappointment as a GTA is contingent upon satisfactory performance in the classroom and fulfillment of teaching responsibilities assigned by the supervisor.

Graduate Research Associate (GRA) positions are available to students in limited numbers. GRAs assist faculty members in their research or work on other departmental projects. Reappointment as a GRA is contingent upon satisfactory performance of responsibilities assigned by the supervisor.

Fellowships: The Graduate School offers one-year and multiyear fellowships to incoming students selected through a university-wide competition. Fellowships include a stipend and waiver of tuition and fees for 12 months; fellows are expected to enroll as full-time students during the funded year(s). Potential fellowship nominees should note that they must submit GRE scores and have a complete dossier on file in the Women's, Gender and Sexuality Studies office in time for the competition (December 1). Each fellowship year replaces a year of departmental GA funding.

Advising: A faculty advisor will be assigned to each incoming student. Students should select a permanent advisor well in advance of preparing for the M.A. or Ph.D. exams. The advisor for Ph.D. students will be the director/advisor of the student's primary field of study. The advisor for M.A. students will serve as the director of the student's M.A. exam or thesis committee. Students are encouraged to meet with their advisor to discuss the program of study and its requirements and prior to registering for each semester's classes.

Students wishing to change advisors should obtain a form from the Graduate Program Coordinator, have it signed by both the old and the new advisor,

and then return it to the Graduate Program Coordinator.

M.A. Program

The M.A. program requires 30 hours of course work, including five core courses and five electives. Students can choose to write a thesis or take a comprehensive exam to conclude the program.

Required Core Theory Courses: 9 hours

WGSST 7700 Feminist Inquiry: Theory
WGSST 7702 Feminist Pedagogy
WGSST 7760 Feminist Inquiry: Methods

Gateway Courses: 6 hours (choose two)

WGSST 7710 Theorizing Race, Sexualities and Social Justice
WGSST 7720 Theorizing Power, Institutions and Economies
WGSST 7740 Theorizing Narrative, Culture and Representation
WGSST 7780 Theorizing Global and Transnational Feminisms

Teaching Practicum in Women's, Gender and Sexuality Studies

WGSST 8163 WGSST Teaching Practicum

Elective Courses: 15 hours

- M.A. students are required to take at least 6 additional WGSS hours at the 5000-level or above. The remaining 9 hours may be chosen from WGSS courses or related discipline-based courses offered in other academic units.

Students who will teach independent sections of WGSS courses must take the teaching practicum the same semester in which they will teach independently for the first time (which is usually the student's first Spring Semester). All incoming graduate students must take WGSST 7702 their first semester and are highly encouraged to take WGSST 7700, as well.

No more than 3 hours of WGSST 5193, Individual Studies, 1 hour of WGSST 8163, Practicum and 3 hours of non-WGSST 4000-level courses may count toward the degree. Electives should be chosen in consultation with an advisor. Choices should reflect a coherent program of study that will provide a broad grounding in WGSS as well as familiarity with a specific focus area.

Graduate Progression Policy: The Women's, Gender and Sexuality Studies Graduate Program supports and strongly adheres to the University's Graduate School Handbook rule that states, "a student must maintain a graduate cumulative point-hour ratio of 3.0 or better in all graduate credit courses and must maintain reasonable progress to be considered in good standing". Graduate students in the Department of Women's, Gender and Sexuality Studies must also earn no less than a B- for a course to be counted toward the 30 credits required to complete the Master's degree in Women's, Gender and Sexuality Studies.

Dual and Combined Masters Degrees: Students wishing to do a dual or combined Master's degree must first be accepted into both programs. Applicants considering a dual degree should consult with the Graduate Studies Chair of both programs during the application process. Dual and combined M.A. programs typically take three years to complete. Students in dual or combined programs must choose a "home" department. Each student's program will be handled individually after consultation with the advisor in the other department. The student will complete a **dual/combined M.A. form** with advisors from both programs, outlining a program of study. The plan of study must be approved by the advisor and submitted to the Graduate Studies Committee. Typically, 50% of the work needs to be unique to each degree (or just count for one degree or the other.) For example, in Women's, Gender and Sexuality Studies with a total of 30 hours needed to graduate, 15 hours must count only towards the Women's, Gender and Sexuality Studies degree. Both departments will need to agree to accept the classes that will count towards both degrees.

Funding for students in dual and combined programs will be determined on an individual basis due to differentiating tuition and fee costs across The Ohio State University.

Comprehensive Examination and M.A. Thesis

Examination: The M.A. examination covers two areas: feminist theory and a focus area of choice. Students are advised to prepare for both parts of the exam by taking thorough notes in their own words on the readings in the required theory courses and in courses relevant to their focus area. Other courses or extracurricular readings may also include useful works and information. Students are

encouraged to discuss possible questions with each other when studying for the examination, but all answers must demonstrate originality as well as excellent organization, style and substantive content. Any queries about the exam should be addressed only to the Graduate Studies Chair in order to keep faculty input consistent.

M.A. Examination Committee: Students wishing to take the M.A. exam at the conclusion of the program must form an examination committee by the beginning of their second year. The committee must be comprised of the student's WGSS faculty advisor and one additional graduate faculty member. The M.A. student and faculty advisor will work together to determine the focus area. The student's faculty advisor will serve as the first reader and the second committee member will serve as the second reader. An affiliated graduate faculty member may also serve as focus area advisor as long as approval is obtained from the student's advisor in WGSS.

Part I: Theory: The first part of the examination covers feminist theory. The questions usually require a synthesis of information and comprehension of themes from 7700 and the chosen theory core courses: 7710, 7720, 7740 and/or 7780.

Part II: Focus Area: The second part of the examination covers the focus area. As students plan their program of course work, they will have the opportunity to select courses and readings that are appropriate for their focus area(s). Students and advisors should compile a body of readings to help prepare for the focus area portion of the M.A. examination.

Exam Process and Format: The M.A. examination for students completing the second year of the program is held during Spring Semester, likely the first weekend in April. The Graduate Studies Committee will set the exam date over one weekend (Friday morning to Monday morning). The Graduate Studies Coordinator will distribute exam questions to students when the office opens on the first exam day (Friday). One copy of each completed essay, along with an electronic copy sent via email, must be returned to the Graduate Studies Coordinator by 4:00 P.M. on the fourth exam day (Monday). The completed exam should be no longer than a combined 20 pages in length, plus a bibliography for each essay.

Satisfactory answers will be: thorough, explicitly answering all parts of the question and using the requested number and type of sources; well organized, with a coherent thesis and sustained argument; synthetic of the material from course work and reading lists; and original (that is, answers may not include long excerpts of other people's work or the student's own work written for courses or other purposes). Unsatisfactory performance on any essay will result in failure of that portion of the exam. Students who fail part of the exam will be expected to retake that part the same semester.

The student's exam committee will evaluate the exam and reserve the right to give an oral exam as a follow-up to the written exam. Results will be submitted to the Graduate Studies Chair, who will inform students of the outcome and manage any follow-up process (if necessary) on the exams. Students who fail any portion of the exam will be expected to retake that portion of the exam. If a student fails that portion again, the student is then required to retake the entire exam with new questions for each section of the exam during the subsequent semester. A student who has failed the master's examination twice in one graduate program is not permitted to take another master's examination in that program.

Thesis: A Master's thesis is a work of original research at an advanced level. Master's theses are typically between 12,000 and 14,000 words (roughly 40–45 pages), although the final length will be determined with the faculty advisor. A thesis requires substantial research and often draws on primary as well as secondary sources. Students work closely with advisors at all stages of thesis development, from the study design to the research and writing.

WGSS M.A. students wishing to pursue the thesis option must have permission of their advisor and must present a thesis proposal to the Graduate Studies Committee for approval no later than the first week of Autumn Semester in the second year of their program. The proposal should include a cover letter providing a short rationale for the thesis rather than the M.A. exam.

A proposal for thesis research requires careful thinking, reading, and at times, preliminary research. Students who wish to pursue fieldwork for their M.A. thesis must plan well ahead of the suggested timeline in order to seek funding for their

research. Students doing research with human subjects are required to obtain IRB approval prior to initiating any research. This would typically require students to submit IRB applications by the beginning of their second semester in the M.A. program.

After doing initial research on your topic (reading and developing an approach to a set of research questions), prepare a proposal containing the following sections:

- Abstract (300-400 words)
- Project justification (4-5 pages)
- Thesis outline (1 page)
- Timeframe and deadlines
- Thesis committee (student's WGSS faculty advisor plus one additional graduate faculty member)
- Bibliography (no more than 1 page)
- Advisor's approval

The project justification should clearly explain the topic or central research question, the resources and relevant scholarship informing the project's argument and design, and a methodology for addressing the topic or research question.

Students and advisors should meet regularly to discuss project expectations and requirements. Keep in mind that it is the student's responsibility to determine the thesis timeline and to ensure a timely submission. In order to graduate in May of your second year in the program, the M.A. thesis must be defended by the published deadline provided by the Graduate School. This is usually by the second or third week in April. Thus, the thesis draft must be completed and submitted to the committee no later than around April 1 to ensure an on-time graduation.

Students should consult with the WGSS Graduate Handbook for course requirements for the M.A. and the Graduate School Handbook for requirements for the M.A. thesis (particularly [Section 6.4](#)), which states:

Draft. A student pursuing the thesis option must submit a complete, word processed thesis draft to the master's examination committee. The thesis draft must be approved by the master's examination committee before the student takes the examination. The thesis must conform to Graduate School format requirements as described in the "Graduate School Guidelines for Formatting

Theses, Dissertations, and D.M.A. Documents” available on the Graduate School website.

Approval. If the student satisfactorily completes the master’s examination and if the student presents an acceptable thesis, the master’s examination committee members indicate approval of the thesis by posting their decision on the Report on Final Document by the published deadline for the semester or summer term of graduation.

Restricted Material. Theses must not include material restricted from publication.

Submission. The thesis must be submitted to the Graduate School by the published deadline for the semester or summer term of graduation. The final thesis must be submitted electronically as a PDF document to OhioLink, the Ohio Library and Information Network.

Sample M.A. Timeline

YEAR ONE

Autumn Semester

WGSST 7700 Feminist Inquiry: Theory
WGSST 7702 Feminist Pedagogy
Gateway Course/Elective

Spring Semester

WGSST 7760 Feminist Inquiry: Methods
WGSST 8163 Teaching Practicum
Gateway Course
Elective

Summer Term

Optional

YEAR TWO

Autumn Semester

Gateway Course
Elective
Elective

Spring Semester

Elective
Elective
Elective

Mid-January - Apply to graduate

April – MA examination/thesis deadline

The above is an example of an M.A. student’s program of study. Students should meet regularly with an advisor to successfully complete program requirements. Please note: although only 30 hours are required to graduate and 8 hours per term is full time, most graduate courses are 3 credit hours each and it’s likely that most students will graduate will 36 or more credit hours.

Ph.D. Program

The Ph.D. Program requires a minimum of 80 graduate credit hours, at least 50 of which must be earned beyond the Master’s degree. A candidacy examination covering course work is recommended to be taken Autumn Semester of the third year. This will be followed by completion and defense of a dissertation comprising an original work of scholarship. The timelines for Ph.D. students are recommendations rather than requirements. The student and her/his advisor are encouraged to consult with the Graduate Studies Committee about establishing a timeline that suits the student’s needs while still complying with Graduate School regulations.

Applying for the M.A. on the way to the Ph.D.: Students in the Ph.D. program can obtain the M.A. by successfully completing 30 credits and passing the M.A. written exam or by successfully completing the Ph.D. candidacy exam. Obtaining the M.A. will not interfere with progress toward the Ph.D.

Direct-to-Ph.D. Track (for students without M.A. degrees): Students in the direct-to-Ph.D. track may also opt to receive the M.A. degree by completing 30 credits and taking the M.A. exam any year in the program, whether or not they go forward with the Ph.D. Students can also apply for an M.A. following the successful completion of Ph.D. candidacy exams. Students entering with a bachelor’s degree will take three years to complete the coursework hours. Therefore, their timeline will be different from those entering with an M.A. For these students, Ph.D. exams should be completed at the beginning of the fourth year.

Required Core Theory Courses: 9 hours

WGSST 7700 Feminist Inquiry: Theory
WGSST 7702 Feminist Pedagogy
WGSST 7760 Feminist Inquiry: Methods

Gateway Courses: 6 hours (choose two)

WGSST 7710 Race, Sexualities and Social Justice

WGSST 7720 Power, Institutions and Economies

WGSST 7740 Narrative, Culture and Representation

WGSST 7780 Global and Transnational Feminisms

Major and Minor Specializations, 15 hours:

Students will select one major and at least one minor field as their areas of specialization. These, along with the dissertation topic, will structure the candidacy exam.

The fields/areas of specialization:

- Global and Transnational Feminisms
- Race, Sexualities and Social Justice
- Narrative, Culture and Representation
- Power, Institutions and Economies

Students will choose 9 hours of course work in Women's, Gender and Sexuality Studies or recommended courses for their major field.

The minor field will consist of 6 hours of work in Women's, Gender and Sexuality Studies or recommended courses.

Elective Courses, 6 hours: Ph.D. students should take 6 hours in elective courses that provide cohesion with their dissertation topic. These could include method courses, theory courses, or otherwise relevant courses within or outside the department. Ph.D. students are expected to take at least two-thirds of their courses within the department. This refers to course work beyond the 30 hours for the M.A., and not counting the 14+ reading and dissertation hours. Course work and exam preparation should reflect the intersection of each field of specialization. Courses at the 5000-level or above that were taken during the master's program but not counted in the degree may be used toward the degree. A maximum of 6 hours may be used this way.

Course Work Summary

- Minimum of 80 graduate credit hours, of which 50 hours must be earned while in the program (up to 30 graduate credit hours can be transferred from another institution).
- 9 hours in core courses
- 6 hours in gateway courses
- 1 hour in the teaching practicum
- 9 hours in the major specialization

- 6 hours in the minor specialization
- 6 hours in electives
- Students may use courses taken as a master's student but not used toward the master's degree as part of course work.
- No more than 6 hours of WGSST 5193 or 8193 may count toward the degree.
- The Graduate Studies Committee strongly recommends that students take a second methods course related to the dissertation.
- Students may wish to take courses that will not count toward specific degree requirements but do count as graduate credit hours.

Advising: Students will choose a director/advisor for each field of specialization from among the Women's, Gender and Sexuality Studies core and/or affiliated faculty. One of the directors should be the student's WGSS advisor, and will preferably be the director for the major field portion of the student's candidacy exam and for the dissertation. Affiliated faculty members may serve as field directors and as full co-advisors in conjunction with Women's, Gender and Sexuality Studies core faculty for candidacy examinations and/or dissertations. The Graduate Studies Committee suggests that, in order to achieve intellectual coherence, the official advisor remain the same for both the candidacy exam and dissertation committees. If a student's advisor leaves OSU, the advisor and student will consult with the Graduate Studies Coordinator to determine a course of action.

Program of Study: Students should confer with their advisors to develop a program of study by the end of the second semester. The program of study should specify the fields of specialization, directors for each field, and courses completed and expected to be taken. The program should also reflect the results of decisions made about transferring credit from other institutions, use of courses taken as a master's student, and any other special considerations. The program should be filed for reference with the Graduate Studies Coordinator. The program of study can be modified at any time.

Annual Review: Every Ph.D. student will be reviewed by the entire WGSS core faculty every spring in order to assure timely progress and to resolve problems before they become unmanageable. Emphasis is not simply evaluation of progress, but also team attention to each student's course of study. The review process will

begin mid-spring semester with a meeting of the student and advisor in order to update the **Ph.D. program outline**. The advisor will complete a **discursive form** in order to provide further information, describe upcoming deadlines, etc. The student will sign off on this form. The completed program outline and discursive evaluation will go to the Graduate Studies Committee mid to end of spring semester so that the Committee can effectively set up the faculty review meeting. The Committee will decide if co-advisors from other programs need to be present and will decide on a meeting agenda that moves along effectively. The faculty will decide as a body if and how problems should be addressed, for example, spelling out deadlines and consequences if deadlines are not met. The Graduate Studies Committee Chair will write a brief letter to the student summarizing faculty discussion and decisions, with a copy to the advisor and an understanding that the advisor will follow up on deadlines as needed. Starting Autumn 2014, all Ph.D. students in WGSS core and gateway courses will be evaluated by the faculty member teaching the course. Results will be included in the student's annual review.

Transfer of Credit: Students with Master's degrees from other institutions should confer with their advisors during the first semester about receiving and applying transfer credit to their program of study. Final determination about transfer and use of courses from other institutions will be made by the Graduate Studies Committee in consultation with the advisor. Once a determination has been made, staff will coordinate filing the necessary paperwork with the Graduate School.

Language Requirement: Ph.D. students are required to demonstrate proficiency in a language other than English by:

- Passing an examination in the given language.
- Passing a language department's 6571 & 6572 or 1101 & 1102 with a grade of B or better.
- Making other arrangements with a qualified resource outside the university per the advisor's approval for unusual circumstances where a language isn't offered at OSU.
- Showing reading competence in a second language before taking the Candidacy Examination by arranging a competency examination.
- Entering the program as an international student with English as their second language.

Contact the Graduate Program Coordinator to arrange language proficiency completion.

Graduate Progression Policy: The Women's, Gender and Sexuality Studies Graduate Program strongly adheres to the University's Graduate School Handbook rule that states, "a student must maintain a graduate cumulative point-hour ratio (CPHR) of 3.0 or better in all graduate credit courses and must maintain reasonable progress" to be considered in good standing. Graduate students in the Department of Women's, Gender and Sexuality Studies must also earn no less than a B- in a course for it to be counted toward the 80 credits required to complete the Ph.D. degree.

WGSST 3320 Special Topics in Women's, Gender and Sexuality Studies: Any current Women's, Gender and Sexuality Studies student who is ABD is eligible to propose a course to be taught under WGSST 3320 – Topics in Women's, Gender and Sexuality Studies. Proposed syllabi will be vetted by the Undergraduate Studies Committee, which will look at the feasibility of the course, its possibilities for attracting students, and its pedagogical value. Ph.D. students who want to propose a course should submit the syllabus and a brief cover letter to the Graduate Program Coordinator by the first Friday in January of each year in order to have the course considered for the following year's schedule of classes. The cover letter should explain how this course fits into the student's scholarly interests and/or dissertation topic. The committee will rank proposals based on the above criteria. Priority will be given to the seniority of the student and also to students who have never taught the course before.

Candidacy Examination and Dissertation Defense

Continuous Enrollment: The Graduate School's continuous enrollment policy states that students who were admitted Autumn Quarter 2008 and after will be required to be enrolled for at least three credit hours every semester (not including summer) until graduation. More information about continuous enrollment can be found here:

<http://www.gradsch.osu.edu/continuous-enrollment.html>

Candidacy Examination: Most students should plan to take the candidacy exam Autumn Semester of their third year. The exam is expected to allow the student to demonstrate mastery of the broad range of ideas covered in the major and minor fields.

Candidacy Examination Committee: The candidacy exam committee must be comprised of four graduate faculty members, including the student's primary advisor who will serve as the chair of the committee. Students and their advisors should consult with the Graduate Studies Committee if an alternate format seems necessary. Before preparation for the exam occurs, the exam committee must meet with the candidate to lay out and agree upon the parameters of the exam and to answer any questions regarding content and process. Please note: WGSS graduate faculty status applies to all core faculty and most WGSS affiliated faculty in other departments.

Reading Lists: Students should prepare reading lists for the candidacy exam no later than the fourth semester in the Ph.D. program (or, one complete semester before the exam is expected to be taken). Students should propose a tentative reading list for each area to the director for that area for further development. When completed, lists should be passed to the Graduate Studies Coordinator to be filed for reference. Many of these works will have been read as part of the chosen course work, although some might be new works to fill in gaps. The major field reading list should have approximately 50-100 items (books and articles). Reading lists for the minor field and dissertation area should each have approximately 30 items (books and articles). Each list should include works that reflect the 4 lines of inquiry, though field directors and students will have flexibility to develop lists that reflect the nature of the field and the student's interests. Any individual work can appear only on one list, even though it may be applicable to more than one field of specialization.

Exam Questions: Written exam questions will be composed by members of the student's exam committee. Questions will be formulated to require answers that draw material from across epistemological categories/lines of inquiry. The major field exam will consist of two questions, from which students choose one. The essay should be approximately 20 pages long, plus a bibliography. The questions for the major specialization will anticipate the focus of the dissertation. The minor

field and dissertation area exams will each consist of two questions, from which students will choose one. Each essay should be approximately eight pages long, plus a bibliography. Thus, the completed exam should consist of three essays and be approximately 36 pages long. The written essays should be regarded as the beginning of a discussion that will be completed during the oral exam. Questions for the oral exam can pertain to any works on the student's reading lists, the written portion of the exam, or any other pertinent field-related matter. To insure equity in this matter, there should be no consultation between the advisor and the student between the written and oral portions of the exam.

Exam Process and Format: The exam can take place over weekends or during the week, chosen by the student and the exam committee in consultation with the Graduate Studies Coordinator. The major field written exam will be taken during one weekend; the minor field and dissertation area written exams will be taken during the other. The weekends do not need to be consecutive. According to Graduate School rules, the oral portion of the exam must take place within 1 month of completion of the written portion; the oral portion of the exam must be scheduled at least two weeks before it is held. For the written exams, the student has the option to receive the examination electronically or to pick up the exam questions from the Graduate Studies Coordinator Friday morning. One hard copy of the completed essay(s), along with an emailed copy must be returned to the Graduate Studies Coordinator no later than the following Monday by 5 p.m.

Satisfactory answers will be: thorough, explicitly answering all parts of the question; using the requested number/type of sources; well organized, with a coherent thesis and sustained argument; synthetic of the material from course work/reading lists; original (answers may not include long excerpts of other people's work or the student's own work for other purposes). Unsatisfactory performance on any portion will result in failure of the exam. At the recommendation of their Ph.D. committee, students having failed the exam may take a portion or all of it a second and final time. Failure on the second try will result in permanent dismissal from the Graduate School. In accord with Graduate School policy, students will advance to candidacy for the Ph.D. the semester following completion of the candidacy exams and the filing of the proper forms with the Graduate School. ABD

students (graduate students who have successfully completed their exams) who receive assistantships must be enrolled for 3 credit hours per semester (excluding summer).

Dissertation Guidelines: Subsequent to successful completion of the candidacy examination, students will complete the research and writing of an original work of scholarship supervised by the student's advisor.

Dissertation Committee Make-Up: The dissertation committee is chaired by the student's official advisor and composed of two or more graduate faculty members one of whom must be a core WGSS faculty member. The dissertation committee may or may not be the same as the student's candidacy exam committee; however, the Graduate Studies Committee suggests that in order to achieve intellectual coherence, the advisor remain the same for both committees.

The Prospectus: In the semester following the completion of the candidacy exam, the student should choose a dissertation committee and prepare a dissertation prospectus. The prospectus should be prepared in consultation with the dissertation committee. The prospectus should be 15-30 pages, double-spaced excluding the bibliography and should include:

- An abstract of the project that explains the contribution to the field.
- A discussion that situates the study within the relevant literature.
- A discussion of methodology.
- An outline of the expected chapters' organization.
- A working bibliography, which includes basic sources already read and key sources needed to realize the project fully.

The prospectus should be reviewed and approved at a meeting with the student's dissertation committee no later than the last week of the semester after the student's candidacy exams. **The prospectus approval form** should be signed by all committee members and placed by the Graduate Studies Coordinator, along with a copy of the prospectus, in the student's file. The prospectus should be a general overview of the planned project, with an informed but not necessarily comprehensive bibliography of secondary sources, primary sources and/or research methods. It should

be used to guide but not determine the research and writing process.

Dissertation Funding/Fifth Year Funding:

Dissertation year funding is an extension of departmental GA funding for up to one academic year for Ph.D. candidates who have already used the four years of funding allotted. Please note, fifth year funding is not guaranteed. All departmental and Graduate School rules regarding GA employment will apply to the dissertation year. Dissertation year funding is dependent on the University and departmental budgets; the amount available will vary from year to year. Students may apply for funding for one semester or the entire academic year. Students in their fourth year of Ph.D. program funding (that is, who will have completed 8 semesters of funded work in the Ph.D. program, not counting summer terms) may submit an **application for dissertation-year funding**. The application will be due on the third Friday in January. To be eligible for dissertation year funding, students must have demonstrated efforts to secure funding, including internal and external sources, have passed their candidacy exams, have completed one chapter of their dissertation, and have satisfactory GA performance. If there is insufficient money available to fund all students who apply, applications will be evaluated by the Graduate Studies Committee on the basis of the dissertation work. The Committee may take into account the number of semesters for which funding is requested.

Status of the dissertation will be assessed on the basis of:

- Contribution to the field.
- Organization.
- Interdisciplinary perspectives.

Applications must include:

- The prospectus (see above).
- A completed draft chapter (except for those in the direct-to-Ph.D. track).
- A letter from the advisor assessing the student's project and progress.

Because students in the direct-to-Ph.D. track should be taking their exams at the beginning of the fourth year, the standard for fifth year funding will be passing the prospectus.

Dissertation Drafts and Oral Defense: Students should submit drafts of the dissertation to all committee members for suggestions prior to finalizing its form and content, and discuss and implement suggestions prior to a two-hour oral examination by the committee that constitutes a defense of the dissertation. An outside graduate faculty member will be chosen by the Graduate School to participate in the student's final oral defense. Students will be required to send the outside faculty member a copy of the dissertation for review at least two weeks prior to the oral defense.

Sample Ph.D. Timeline

YEAR ONE

Autumn Semester

WGSST 7700 Feminist Inquiry
WGSST 7702 Feminist Pedagogy
Gateway Course
Early December Transfer of Credit form

Spring Semester

WGSST 7760 Feminist Pedagogy
WGSST 8163 Teaching Practicum
Gateway Course
Major Field Course
Mid-Semester - Annual review materials

Summer Term

Optional

YEAR TWO

Autumn Semester

Major Field Course
Minor Field Course
Elective Course

Spring Semester

Major Field Course
Minor Field Course
Elective Course
Mid Semester - Annual review materials

Summer Term

Prepare for candidacy exams
Complete language proficiency

YEAR THREE

Autumn Semester

Pass candidacy exams
Prior to exams - submit reading lists
Prior to exams - candidacy application

Spring Semester

File dissertation prospectus (recommended)
At defense - prospectus approval form
Mid-Semester - annual review materials

Summer Term

Work on dissertation
Seek additional funding opportunities

YEAR FOUR

Autumn Semester

Work on dissertation/conduct field-work
Secure additional funding
December 1st - Fifth year/dissertation funding application deadline

Spring Semester

Work on dissertation
Mid-Semester - Annual review materials

Summer Term

Work on dissertation

Upon completion of the dissertation:

- enroll for at least 3 credit hours
- defend dissertation and
- submit formatted dissertation
- Start of Semester - application to graduate
- Prior to Defense - notification of final exam
- After Defense - report on final exam

**The above is an example of a student's program of study. Students should meet regularly with an advisor to successfully complete course requirements.*

Direct to Ph.D. Track Sample Timeline

YEAR ONE

Autumn Semester

WGSST 7700 Feminist Inquiry
WGSST 7702 Feminist Pedagogy
Gateway Course

Spring Semester

WGSST 7760 Feminist Pedagogy
WGSST 8163 Teaching Practicum
Gateway Course
Major Field Course
Mid-Semester - annual review materials

Summer Term

Elective Course
Elective Course

YEAR TWO

Autumn Semester

Major Field Course
Minor Field Course
Elective Course

Spring Semester

Major Field Course
Minor Field Course
Elective Course
Mid-Semester - annual review materials

Summer Term

Elective Course
Elective Course

YEAR THREE

Autumn Semester

Elective Course
Elective Course
Elective Course

Spring Semester

Elective Course
Elective Course
Elective Course
Mid Semester - annual review materials

Summer Term

Prepare for candidacy exams

YEAR FOUR

Autumn Semester

Pass candidacy exams
Complete language proficiency
Prior to exams - submit reading lists
Prior to exams - candidacy application

Spring Semester

File dissertation prospectus (recommended)
At defense - prospectus approval form
Mid-Semester - annual review materials

Summer Term

Work on dissertation
Seek additional funding opportunities

YEAR FIVE

Autumn Semester

Work on dissertation/conduct field-work

Spring Semester

Work on dissertation
December 1st - fifth year funding application
Mid-Semester - annual review materials

Summer Term

Work on dissertation

Upon Completion of the Dissertation:

- enroll for at least 3 credit hours
- defend dissertation and
- submit formatted dissertation.
- Start of Semester - application to graduate
- Prior to Defense - application for final exam
- After Defense - report on final exam

**The above is a possible example of a student's program of study. Students should meet regularly with an advisor to successfully complete course requirements.*

Graduate Minor

Graduate students enrolled in other departments may pursue a graduate minor in Women's, Gender and Sexuality Studies. The requirements for the minor include successful completion (with grade B or above) of 12 credit hours of graduate-level WGSS courses.

Required Core Course (3 credit hours)

Choose one of the following:

WGSST 7700 Feminist Inquiry: Theory

WGSST 7760 Feminist Inquiry: Methods

Required Gateway Course (3 credit hours)

Choose one of the following:

WGSST 7710 Race, Sexualities and Social Justice

WGSST 7720 Power, Institutions and Economies

WGSST 7740 Narrative, Culture and Representation

WGSST 7780 Global and Transnational Feminisms

Concentration Course (3 credit hours)

Choose a course that coincides with chosen gateway course.

Elective Course (3 credit hours)

Choose a WGSS course at the 6000-level or above.

The Graduate Studies Committee strongly advises minors to take 7700 or 7760 as their first course, before taking 7710, 7720, 7740, or 7780 and their two other chosen courses.

WGSS Core, Gateway, and Elective Course Offerings and Rotations

Core courses are offered every academic year in the same semester.

WGSST 7700 offered every Autumn

WGSST 7702 offered every Autumn

WGSST 7760 offered every Spring

Gateway courses are offered every other year and the semester depends on faculty teaching availability.

WGSST 7710 will be offered 2016/2017

WGSST 7720 will be offered 2015/2016

WGSST 7740 will be offered 2015/2016

WGSST 7780 will be offered 2015/2016

The rotation of graduate-level topics courses depends on faculty teaching availability. Typically, graduate-level special topics courses are offered on a rotating basis every two to three years.

Teaching Practicum

WGSST 8163 is offered every Spring

Women's, Gender and Sexuality Studies Graduate Courses

WGSST 5620 Topics in Feminist Studies | *topics have included material on women and comedy, masculinity, transgender subjects, film, popular culture*

WGSST 5624 Women and Social Change in Latin America | *This course explores social change initiatives of women in Latin America and the Caribbean through an analysis of women's diverse experiences, values, strategies and goals.*

WGSST 5657 Gender and National Identity in Russian Cinema | *Explores changes of Russian national and gender identities during the twentieth century as reflected in Russian cinema.*

WGSST 7700 Feminist Inquiry: Theory | *Intro to women's, gender and sexuality studies as a field of study and an orientation to the program, facilities, resources, and people.*

WGSST 7702 Feminist Pedagogy | *Assists graduate students in meeting instructional responsibilities and developing skills for college level teaching.*

WGSST 7710 Theorizing Race, Sexualities & Social Justice | *Examines theories of difference based on race, ethnicity, nationality, sexuality, and class and the ways difference defines and modifies gender.*

WGSST 7720 Theorizing Power, Institutions, & Economies | *Examination of feminist theoretical approaches to the material conditions of lives and the changing structures of social, economic, and political power.*

WGSST 7740 Theorizing Narrative, Culture & Representation | *Introduces graduate students to the central debates that have characterized feminist theories of representation.*

WGSST 7760 Feminist Inquiry: Methods | *An overview of feminist methodological issues and dilemmas and an introduction to a variety of research methods.*

WGSST 7780 Theorizing Global & Transnational Feminisms | *This course provides a broad comprehension of theoretical aspects of global and transnational feminisms.*

WGSST 7880 Interdepartmental Studies in Critical Theory | *Interdisciplinary study of a movement (i.e. phenomenology) or problem (i.e. intentionality) in literary theory.*

WGSST 8163 Teaching Practicum in WGSS | *This course is one credit hour and provides support for WGSS graduate teaching associates.*

WGSST 8193 Individual Studies | *Students may register for individual directed study in subjects not covered in regular course work.*

WGSST 8800 Topics in Feminist Studies | *Feminist studies on a variety of topics at the PhD level. Past topics have included material on gender performativity, the Christian Right*

WGSST 8810 Topics in Race, Sexualities & Social Justice | *Advanced in depth studies in the theories of race, ethnicity, nationality, sexuality and class.*

WGSST 8820 Topics in Power, Institutions, & Economies | *Advanced study of topics relating to gender, power and change, both theoretical and practical.*

WGSST 8840 Topics in Narrative, Culture & Representation | *In-depth investigations of topics and genres central to feminist theories of gender representation, including considerations of aesthetics, subjectivity, intersectionality, narrative, and spectatorship.*

WGSST 8860 Topics in Feminist Methodology | *Advanced study of variable topics relating to feminist methodology, methods, and research.*

WGSST 8880 Topics in Global & Transnational Feminisms | *This variable topic course includes various possible offerings on the subject of transnational feminisms.*

WGSST 8882 Interdepartmental Studies in Critical Theory | *Interdisciplinary study of a movement (i.e. phenomenology) or problem (i.e. intentionality) in literary theory.*

WGSST 8998 Research in WGSS: Thesis | *Directed research for master's thesis.*

WGSST 8999 Research in WGSS: Dissertation | **Research for dissertation purposes only.**

Related Graduate Courses

African American and African Studies (AFAMAST)

AFAMAST 7087 Black Women in the United States

AFAMAST 8830 Black Women's (Auto) Biographies: Voices of Resistance

AFAMAST 8840 Seminar in Black Masculinity Studies

AFAMAST 8865 Race, Gender and Class in the Diaspora

Anthropology (ANTHROP)

ANTHROP 5602 Advanced Medical Anthropology: Women's Health in Global Perspective

ANTHROP 5621 Special Topics in Cultural Anthropology: The Anthropology of Women

Art Education (ARTEduc)

ARTEduc 5835 Visual Representations of LGBT Subjects

ARTEduc 7842 Semiotics and Feminist Aesthetics

Comparative Studies (COMPSTD)

COMPSTD 8843 Seminar in Technology and Gender

COMPSTD 8872 Seminar in Religious Studies

East Asian Languages and Literatures (EALL)

EALL 5475 Women Writers, Culture, Society in East Asia

Education: Teaching and Learning (EDUTL)

EDUTL 7000 Sexuality and Education

EDUTL 7467 Reading Gender

EDUTL 8005 Black Feminist Theories in Teaching and Learning

Educational Studies: Cultural Foundations (ESCFE)

ESCFE 7394 Women, Leadership and Empowerment

ESCFE 8251 Theories of Gender in Education

ESCFE 8252 A History of the Education of Women
Educational Studies: Education Technology (ESETEC)

ESETEC 8253 Women, Technology and Education

Educational Studies: Higher Education and Student Affairs (ESHESA)

ESHESA 7550 Women in Higher Education

History (HISTORY)

HISTORY 5600 Special Topics in Women's/Gender History

HISTORY 7087 Black Women in the United States

HISTORY 7600 Studies in the History of Women and Gender

HISTORY 7620 Introduction to the Field of Women's and Gender History

HISTORY 7630 Studies in the History of Sexuality

HISTORY 8600 Seminar in Women's/Gender History

HISTORY 8630 Seminar in the History of Sexuality

Human Development and Family Science (HDFS)

HDFS 5440 Human Sexuality in Context

Italian (ITALIAN)

ITALIAN 8242 Studies in Italian Culture: Gender and Genre

Kinesiology (KINESIO)

KINESIO 6100 Race, Gender and Culture in Sports

Kinesiology: Sport Industry and Sport Management (KNSISM)

KNSISM 5614 Sport and Sexuality

KNSISM 7744 Sexuality and Education

Law (Law)

Law 7610 Sexual Orientation and the Law

Law 7611 Gender and the Law

Law 8896.12 Seminar: Sexual Violence and the Law

Law 8896.22 Seminar: Sexual Harassment

Political Science (POLITSC)

POLITSC 7170 Gender and Politics

Rural Sociology (RURLSOC)

RURLSOC 5570 Women in Rural Society

Russian (RUSSIAN)

RUSSIAN 7356 Gender, Feminism, and Russian Women's Culture

Slavic Languages and Literatures (SLAVIC)

SLAVIC 6457 Film Theory, Gender and National Identity in Slavic Cinema

Sexuality Studies (SXLTYST)

SXLTYST 5620 Sexuality and Violence

SXLTYST 7100 Intro to Graduate Study in Sexuality Studies

Social Work (SOCWORK)

SOCWORK 5006 Sexualities, Diversity and Social Work

SOCWORK 5010 Women and Aging: International Perspective

SOCWORK 5016 Affirmative Social Work Practice With LGBTQ Individuals, Couples and Families

Sociology (SOCIOL)

SOCIOL 5194.14 Group Studies: Gender

SOCIOL 5605 Sociology of Sexuality

SOCIOL 7735 Sociology of Gender

SOCIOL 7884.14 Seminar: Gender

Awards, Grants, and Fellowships

Departmental Awards

Graduate Teaching Fellowship: The Department of Women's, Gender and Sexuality Studies hosts one Graduate Teaching Fellow each year in collaboration with the University Center for the Advancement of Teaching. The fellow takes on an enhanced role in advising new graduate teaching associates, as well as serving as a liaison between the graduate students and faculty. More information about the departmental teaching fellow can be found by contacting the faculty GTA supervisor or the University Center for the Advancement of Teaching.

Elizabeth D. Gee Grant for Women's, Gender and Sexuality Studies Research: The Elizabeth D. Gee Research on Women Endowed Fund is the outgrowth of a longstanding program administered

by the Department and its predecessors - the Center for Women's Studies and the Women's Studies Program - since the late 1970s. The small grants program was re-named in honor of Elizabeth D. Gee in recognition of her scholarship in the fields of education and feminist ethics and in appreciation of her commitment to raising funds for Women's, Gender and Sexuality Studies research. The endowment is supported by donations from family, friends, and colleagues of the late Dr. Gee and the department. Applicants must be Women's, Gender and Sexuality Studies students who are or near ABD at the time of application.

Domestic Travel Grant: The Department of Women's, Gender and Sexuality Studies provides travel awards every year to help fund domestic travel. These awards are intended to foster Women's, Gender and Sexuality Studies graduate student professional development through participation in conferences, colloquia and workshops hosted in the United States outside the Ohio State University. Graduate students may apply in the fall or spring semesters.

International Travel Grant: These awards are intended to foster graduate student professional development through direct participation in conferences, colloquia and workshops hosted outside the United States. Because available funds may not cover all expenses relating to international travel, students are encouraged to seek additional sources of funding through other on-campus programs and through student support often offered by conference organizing committees.

Writing Awards: The Department of Women's, Gender and Sexuality Studies coordinates two writing competitions that are open to graduate students. The Common Differences Award is presented for the best student paper written about the perspectives, experiences, and contributions of women of color. The Joellen Thomas Award is presented for the outstanding undergraduate or graduate paper about women, gender and illness or women, gender and (dis)ability written for a WGSS class or an elective.

Ohio State Awards

Critical Difference for Women: Through the generous support of the Coca-Cola Foundation, the Critical Difference for Women Program at OSU awards grants intended to fund research and other activities that go into the preparation of a

dissertation, thesis for a terminal Masters, or an MFA project. The grants competition is administered by the Department of Women's, Gender and Sexuality Studies and the Coca-Cola Critical Difference for Women Research Grants Committee.

Pelotonia Graduate Fellowship: Pelotonia is a grassroots bike tour with one goal: to end cancer. 100% of the funds raised go to cancer research at The Ohio State University Comprehensive Cancer Center/ James Cancer Hospital and Solove Research Institute. Fellowships for 2 years are available to those whose research contributes to the field of cancer research.

Ray Travel Grant: The Council of Graduate Students encourages students to participate in professional conferences, both in their respective fields and in the broader community, by reimbursing expenses incurred during travel to conferences to present original research. Ray Awards give weight to applicants' service to their departments, the university, and community. Evaluators take into account applicants academics, goals, ability to convey the focus of their research to a general audience, and nature of the conference.

Graduate School Fellowships for New, First-Year OSU Graduate Students: These fellowships are awarded to deserving candidates through a highly competitive process that focuses on academic records, letters of recommendation, statement of purpose, GRE scores, and potential to be successful in a graduate program. These decisions are not based on financial need. Graduate students cannot directly apply for a Graduate School Fellowship.

Presidential Fellowships: The Presidential Fellowships recognize the outstanding accomplishments and potential of graduate students entering the final phase of their dissertation research. These fellowships provide financial support so that the fellow may devote one year of full-time study to the completion of the dissertation unimpeded by other duties. Recipients embody the highest standards of scholarship in Ohio State graduate programs. Graduate students cannot directly apply for these fellowships; candidates are nominated by their graduate program.

For a list of other Ohio State funding opportunities, please check out the [Graduate School's website](#).

National Awards

[Five College Fellowship Program](#): Five College Fellowships offer year-long residencies for doctoral students completing dissertations. The program supports scholars from under-represented groups and/or scholars with unique interests and histories whose engagement in the Academy will enrich scholarship and teaching.

[Frederick Douglass Institute Teaching Scholars Fellowship](#): In keeping with Frederick Douglass' life of public service and commitment to equity and access, the Frederick Douglass Institutes of the Pennsylvania State System of Higher Education (PASSHE) are offering teaching opportunities to graduate students who are pursuing careers as university faculty and who are entering the final year of terminal degree and/or doctoral programs. As a Frederick Douglass Teaching Fellow, scholars will teach and/or co-teach one course during the Summer Sessions, continue their research, and contribute to the life of the university.

[Northeast Consortium for Faculty Diversity Visiting Dissertation Scholar](#): The goal of the Northeast Consortium for Faculty Diversity is to increase the diversity of the nation's college and university faculties. The Consortium's three objectives are to maximize the educational benefits of diversity; to increase the number of professors who can and will use diversity as a resource for enriching the education of all students; and to enhance opportunities for academic careers to persons underrepresented in the professoriate and persons who have demonstrated a commitment to the elimination of racial disparities in the academy.

[Ruth Landes Memorial Research Fund](#): Grants are available to scholars and other professionally qualified individuals of recognized merit for work toward a doctoral dissertation, for postdoctoral work, or for independent scholarship. Eligibility is limited to United States citizens and permanent legal residents. Grants are awarded on an objective and non-discriminatory basis and without regard to race, gender, religion, national origin, sexual orientation, age or ethnicity.

[Gaius Charles Bolin Dissertation and Post-MFA Fellowships](#): The Bolin Fellowships are two-year residencies at Williams, and up to three scholars or artists are appointed each year. Fellows devote the bulk of the first year to the completion of dissertation work—or in the case of MFA applicants, building their professional portfolios—while also teaching one course as a faculty member in one of the College's academic departments or programs. The second year of residency (ideally with degree in hand) is spent on academic career development while again teaching just one course.

[Ford Foundation Doctoral Fellowship](#): Through its Fellowship Programs, the Ford Foundation seeks to increase the diversity of the nation's college and university faculties by increasing their ethnic and racial diversity, to maximize the educational benefits of diversity, and to increase the number of professors who can and will use diversity as a resource for enriching the education of all students.

[Jacob K. Javits Fellowship Program](#): This program provides fellowships to students of superior academic ability—selected on the basis of demonstrated achievement, financial need, and exceptional promise—to undertake study at the doctoral and Master of Fine Arts level in selected fields of arts, humanities, and social sciences

[University of San Francisco Ethnic Minority Dissertation Fellowship](#): Each academic year the Provost's Office, under the leadership of the Office of Diversity Engagement and Community Outreach, invites scholars from underrepresented ethnic minorities to apply for the USF Ethnic Minority Dissertation Fellowship. In this program, scholars are expected to complete their dissertation on a diversity related research topic, while teaching one course per semester in the school where they are placed. Through this program, promising scholars from diverse backgrounds become familiar with the responsibilities of a USF faculty member.

[National Women's Studies Association Grants, Awards and Scholarships](#)

[AAUW Dissertation Fellowships](#): American Fellowships support women scholars who are completing dissertations, planning research leave from accredited institutions, or preparing research for publication. Applicants must be U.S. citizens or permanent residents. Candidates are evaluated on

the basis of scholarly excellence; quality and originality of project design; and active commitment to helping women and girls through service in their communities, professions, or fields of research.

Woodrow Wilson International Center for Scholars Fellowships: Through an international competition, the Center offers 9-month residential fellowships. Fellows conduct research and write in their areas of expertise, while interacting with policymakers in Washington and Wilson Center staff. The Center accepts non-advocacy, policy-relevant, fellowship proposals that address key policy challenges facing the United States and the world.

Ithaca College Pre-Doctoral Diversity Fellowship: The fellowships support promising scholars who are committed to diversity in the academy in order to better prepare them for tenure track appointments within liberal arts or comprehensive colleges/universities.

Kenyon College Marilyn Yarbrough Dissertation/Teaching Fellowship: This award is named in honor of the late Marilyn Yarbrough, Kenyon parent and trustee. A legal scholar and university administrator who was a former editor of the Black Law Journal and a member of the Pulitzer Prize Board, Marilyn Yarbrough often addressed gender and racial discrimination in her scholarship and teaching.

Marquette University Mitchem Dissertation Fellowship: The fellowship provides a student from other U.S. universities with one year of financial support, including a stipend, fringe benefits, and research and travel funds. The fellow will be in residence at Marquette for an academic year, during which recipient will teach one course in their area of specialization while completing their dissertation.

Mellon/ACLS Dissertation Completion Fellowships: ACLS invites applications for the ninth annual competition for the Mellon/ACLS Dissertation Completion Fellowships, which support a year of research and writing to help advanced graduate students in the humanities and related social sciences in the last year of PhD dissertation writing.

Miami University Heanon Wilkins Fellow: The Wilkins Fellows program provides a culturally diverse faculty member with mentoring, a salary

equivalent to that of a Miami University faculty member at the same rank (instructor or visiting assistant professor), \$4000 for research-related expenses, the potential of obtaining a future tenure-track faculty position at Miami University, and an opportunity to live and work in a welcoming community of enthusiastic scholars.

UVA Miller Center National Fellowship: The Miller Center Fellowship program funds scholars completing dissertations that employ history to shed light on American politics and public policy, foreign relations and the impact of global affairs on the United States, media and politics, and the role of the presidency in shaping American political development.

Career Development

Graduate students are encouraged to begin planning their careers early in the program. The Office of Alumni Career Management and The Office of Student Life's Career Connection provide assistance with professional development and career counseling. The Graduate School also provides an overview of Ohio State's career development and services for our students.

The Office of Alumni Career Management provides online career resources, individual career advising, and career programming. The office also facilitates the Buckeye Network on Linked In and hosts the Buckeye Job Board where full-time career opportunities are posted.

Career Connection provides services for graduate and professional students interested in learning more about how to pursue a professional position in academia. They also provide individual career counseling, career assessment, career resources, and career group counseling. Notably, Career Connection can help with developing materials needed to promote yourself to higher education institutions (i.e. cover letters and curricula vitae). They also help improve interview skills through role play and videotaped mock interviews.

The Versatile Ph.D. is a resource for members of the graduate community at Ohio State who are interested in exploring non-academic career options for graduate students. It is open to Ohio State faculty, staff, and graduate student alumni who are within one year of finishing their degrees. To log in through the OSU page, visit the Graduate School's Career Guide.

The Graduate School's Preparing Future Faculty program (PFF) offers Ohio State graduate students the opportunity to experience firsthand the unique challenges and rewards of an academic career at a smaller college or university.

Academic Careers

For students who wish to pursue an academic career, the department provides several information sessions to help guide them through the process of the academic job market.

The information sessions are usually in spring to share information about preparing to go on the job market. Additionally, faculty members on the Graduate Studies Committee are available to review application letters and other materials which students will be sending out in support of applications to academic positions. Sample job market materials are available on Buckeye Box.

Teaching Development

In addition to the training TAs receive during orientation, graduate students can visit the University Center for the Advancement of Teaching (UCAT) to help teachers "excel in teaching, support student learning, and experience the satisfaction that results from teaching well." Professional teaching consultants are available to discuss teaching techniques, developing course materials, designing courses, or evaluating teaching efficacy. UCAT maintains a library of resources on teaching and learning and also hosts workshops, seminars, and grant programs on teaching topics.

Non-Academic Careers

Not everyone wants an academic career, and a dazzling variety of jobs and opportunities exist for people with M.A.s and Ph.D.s in Women's, Gender and Sexuality Studies. There is a shortage of people in the private sector who have the high-level critical reading and writing skills that graduate students in the humanities have--and those skills are needed. The department recognizes this, and considers it important to provide support for students who want to find work outside of the academy.

Visit The Chronicle of Higher Education's Career Network, with job listings, information, and advice on careers both inside and outside academia. Also,

visit two sites dedicated to providing information and resources about non-academic careers for Ph.D.s: The Versatile PhD, a website started by Paula Chambers (OSU Department of English Ph.D. 1999), and Re-envisioning the Ph.D.

Preparing for a Non-Academic Career

Consider becoming a member of a professional association that is relevant to your ambitions. Professional organizations usually publish journals that will provide invaluable information about their fields.

Take advantage of opportunities to teach in computer-supported classrooms and resources provided by the Digital Media Project. In the business world and in the academy, there is an increasing interest in electronically mediated writing and other communication technologies. It is helpful to teach with computers because you learn how to adapt to computers other than your own and help others do the same. Even if you won't be teaching, you almost certainly will be adapting to other people's computers.

Additional Advice on Non-Academic Careers

- Attend departmental workshops on non-academic careers.
- Enroll in graduate courses in other departments, but talk to your advisor before accruing too many extra-departmental hours.
- Talk to graduates and current graduate students who are pursuing nonacademic careers to find out how they arranged their programs to suit their needs.
- Each year, the Graduate Program and Intersections (the WGSS Graduate Student Association) organize a range of events and opportunities for students to learn about various aspects of the profession, to develop and practice relevant skills, and to prepare for academic and other careers.

WGSS M.A. and Ph.D. Forms

Word versions of the department's forms can be found on the main website by clicking <http://wgss.osu.edu/graduate-student-resources>.

M.A. FORMS

M.A. Program Outline

- Location: **WGSS Graduate Handbook/website**
- Deadline: Determined by your WGSS advisor
- Signature(s) needed: None
- *Should be filled out with your WGSS advisor while scheduling classes and when your M.A. exam and/or thesis details are known.*

Dual M.A. Program Outline

- Location: **WGSS Graduate Handbook/website**
- Deadline: Determined by your WGSS advisor
- Signature(s) needed: None
- *Should be filled out with your advisors from each program while scheduling classes and when M.A. exam and/or thesis details are known.*

Application to Graduate

- Location: **GRADFORMS** <https://gradforms.osu.edu>
- Deadline: Due to the Graduate School by the third Friday of the semester in which you're planning to graduate
- Approval(s) needed: WGSS advisor, Graduate Studies Chair, Program Coordinator
- *Should be filled out with your WGSS advisor and thesis/exam committee.*

PH.D. FORMS

PH.D. Program Outline

- Location: **WGSS Graduate Handbook/website**
- Deadline: Due to Program Coordinator by the end of January, in time for annual review
- Signature(s) needed: None
- *Should be filled out with your WGSS advisor while scheduling classes, completing program milestones, and when your candidacy and dissertation details are known.*

Annual Ph.D. Student/Candidate Review Form

- Location: **WGSS Graduate Handbook/website**
- Deadline: Due with *Ph.D. Program Outline* to Program Coordinator by the end of January
- Reviewed by core faculty.
- Signature(s) needed: WGSS advisor, student's
- *Should be filled out with your WGSS advisor.*

Application for Candidacy

- Location: **GRADFORMS** <https://gradforms.osu.edu>
- Deadline: Due to the Graduate School at least two weeks before your oral examination
- Approval(s) needed: WGSS advisor, Graduate Studies Chair, Program Coordinator
- *Should be filled out with your WGSS advisor and candidacy exam committee.*

Dissertation Prospectus Form

- Location: **WGSS Graduate Handbook/website**
- Deadline: Due to Program Coordinator after prospectus defense
- Signature(s) needed: Student's, WGSS advisor, dissertation committee, Graduate Studies Chair
- *Should be filled out after your prospectus defense and with your dissertation committee.*

Dissertation Year/5th Year Funding Application

- Location: **WGSS Graduate Handbook/website**
- Deadline: Due to Program Coordinator by December 1st of your fourth year funded by the department
- Signature(s) needed: Student's, WGSS advisor
- *Should be filled out with your WGSS advisor.*

Application for Final Examination

- Location: **GRADFORMS** <https://gradforms.osu.edu>
- Deadline: Due to the Graduate School at least two weeks before your final oral date
- Approval(s) needed: WGSS advisor, dissertation committee, Graduate Studies Chair, Program Coordinator
- *Should be filled out with your WGSS advisor and dissertation committee.*

Application to Graduate

- Location: **GRADFORMS** <https://gradforms.osu.edu>
- Deadline: Due to Graduate School by the third Friday of the semester in which you're planning to graduate
- Approval(s) needed: WGSS advisor, Graduate Studies Chair, Program Coordinator
- *Should be filled out with your WGSS advisor and dissertation committee.*

M.A. Program Outline

Student Information

Student name / year in program:

Advisor name:

Exam/Thesis Information

Focus area:

Second committee member name:

Core Courses

<u>Course</u>	<u>Term</u>	<u>Grade</u>	<u>Hours</u>
WGSST 7700 Feminist Inquiry: Theory			3
WGSST 7702 Feminist Pedagogy			3
WGSST 7760 Feminist Inquiry: Methods			3
Teaching Practicum WGSST 8163			1

Gateway Courses

<u>Course</u>	<u>Term</u>	<u>Grade</u>	<u>Hours</u>
1.			3
2.			3

Elective Courses

<u>Course</u>	<u>Term</u>	<u>Grade</u>	<u>Hours</u>
1.			
2.			

Total Hours Earned:_____

30 total credit hours required for the M.A.

Dual M.A. Program Outline

Student Information

Student name / Year in program:

Department 1 / Advisor name:

Department 2 / Advisor name:

Exam/Thesis Information

Focus area:

Second committee member name:

Expected completion:

WGSS Core Courses

<u>Course</u>	<u>Term</u>	<u>Grade</u>	<u>Hours</u>
WGSST 7700 Feminist Inquiry: Theory			3
WGSST 7702 Feminist Pedagogy			3
WGSST 7760 Feminist Inquiry: Methods			3
Teaching Practicum WGSST 8163			1

WGSS Gateway Courses

<u>Course</u>	<u>Term</u>	<u>Grade</u>	<u>Hours</u>
1.			3
2.			3

Elective Courses

<u>Course</u>	<u>Term</u>	<u>Grade</u>	<u>Hours</u>
1.			
2.			

Total Hours Earned: _____

30 total credit hours required for the M.A.

Ph.D. Program Outline

Student Information

Student name | year in program:

Candidacy Exam and Dissertation Committee

Advisor name:

Major field and director name:

Minor field/dissertation topic and director name:

(Optional) Minor field 2 and director name:

Fourth reader name:

Program Milestones

Reading lists filed
Candidacy exam
Language proficiency
Prospectus
Dissertation defense

Term

Comments

Core Courses

WGSST 7700 Feminist Inquiry: Theory
WGSST 7702 Feminist Pedagogy
WGSST 7760 Feminist Inquiry: Methods

Term

Grade

Hours

3
3
3

Teaching Practicum

WGSST 8163

1

Gateway Courses

1.
2.

Term

Grade

Hours

3
3

Major Field Courses

Term

Grade

Hours

- 1.
- 2.
- 3.

Minor Field/Dissertation Courses

Term

Grade

Hours

- 1.
- 2.

Elective Courses

Term

Grade

Hours

- 1.
- 2.

Additional Courses

Term

Grade

Hours

- 1.
- 2.

36 credit hours required in Ph.D. coursework
30 credit hours transferred from M.A. program
Reading and dissertation hours

Total hours earned:
Total hours earned:
Total hours earned:

80 total credit hours required for the Ph.D.

Comments:

Annual Ph.D. Student/Candidate Review Form | Semesters

Department of Women's, Gender and Sexuality Studies

To be completed by the student's primary advisor.

Student:

Advisor:

Co-Advisor (if applicable):

Major field director:

Minor field #1 director:

Minor field #2 director (if applicable):

Dissertation area director (if applicable):

Please comment on student's progress toward degree completion:

Conference papers:

Pending milestones that need to be completed by the following dates:

If milestones have been missed, explain why:

Verify that the student has included names of award applications filed. List these applications:

Comments on teaching experience, reliability, professionalism:

Student signature | date

Advisor signature | date

Co-Advisor signature | date (if applicable)

Major field director signature | date

Minor field #1 director signature | date

Minor field #2 director signature | date (if applicable)

Dissertation area director signature | date (if applicable)

Dissertation Prospectus Form

After selection of the Dissertation Committee, the Dissertation Prospectus needs to be prepared by the student no later than the last week of the semester following the completion of the Candidacy Exam. It should be prepared in consultation with the student's advisor and/or other committee members who will review it that same semester. After the review, the Prospectus and this signed form should be submitted to the Graduate Studies Coordinator to file.

Student name:

Student signature / date

Advisor name:

Advisor signature / date

Committee member names:

Committee member signatures / date

Graduate Studies Chair name:

Graduate Studies Chair signature / date

Dissertation Year / 5th Year Funding Application

Student name:

Advisor name:

Dissertation title:

List the terms for which you've been funded as a Ph.D. student by the end of the current academic year:

Expected date of completion:

Funding requested from other sources and status:

Attach a proposed schedule for completion of work. Please provide an assessment of your plan for completing the dissertation in terms of research, deadlines for chapters, and planned defense date (250 words).

Please submit this form along with a copy of your prospectus, draft of one chapter, outline of dissertation chapters, and a letter from your advisor assessing your project and progress.

Additional comments:

Student signature / date

Advisor signature / date

Course Waiver Request Form

For waiver of a required theory or methods course by a Ph.D. student, or to obtain credit toward the degree for courses completed outside of OSU, please complete the following form and send it to the Graduate Studies Coordinator. The Graduate Studies Committee will review requests during the next scheduled meeting and the Graduate Studies Chair will inform you of the decision.

Student information

Student name / date:

Advisor name:

WGSS course you would like waived:

Equivalent graduate course taken at institution other than OSU

Course number / title:

Instructor name:

Date taken (MM/YY):

Please include a syllabus and a detailed description of the course contents and requirements.

Clearly explain why you believe this course is equivalent to the core course you would like waived. You may include a letter of support from your advisor.

Student signature / date

Advisor signature / date

+++++

Reviewed by GSC on:
GSC decision:

THE OHIO STATE UNIVERSITY GRADUATE SCHOOL

GRADUATE ASSOCIATE & FELLOW APPOINTMENTS, 2015-2016

APPOINTMENT DATES

Autumn 2015

**August 17, 2015–
December 31, 2015**

Spring 2016

**January 1, 2016–
May 16, 2016**

Summer 2016

**May 17, 2016–
August 15, 2016**

ENROLLMENT REQUIREMENTS

	Autumn/Spring Semester	Summer Term
Graduate Associates (50%)	8 HOURS	4 HOURS
Graduate Associates (25%)	4 HOURS	2 HOURS
Fellows	12 HOURS	6 HOURS
Post-Candidacy Students	3 HOURS	3 HOURS

Paycheck Calendar

Graduate associates and fellows appointed for autumn semester will receive their first paycheck at the end of August. GAs on a nine-month appointment will receive one-half of a month's paycheck in August and one-half in May.

May Session

A typical graduate associate appointment is for autumn and spring semesters. However, work patterns are determined locally, and they may vary due to the May session.

If May session is part of a GTA's established teaching load, for example, no additional pay is required. Alternatively, GTAs who have fulfilled their teaching obligations during autumn and spring semesters may be hired on supplemental appointments to teach during the May session.

Fellows are typically appointed for three consecutive terms. The summer term, including May session, is part of the three-term appointment for fellows who start in autumn semester. If a fellowship appointment starts in the summer term, that appointment runs from mid-May to mid-May of the following year.

Payroll Deduction

Payroll deductions for student health benefits and other student service fees will occur in four installments for both autumn semester and spring semester.

Deductions will be reflected in September through December paychecks for autumn semester and January through April paychecks for spring semester. For summer term, deductions will be reflected in June and July paychecks.

Summer Fee Authorization

A GA appointed at 50 percent time for both autumn and spring semesters will receive a summer fee authorization.

A graduate associate appointed at 25 percent time for both autumn and spring semesters is entitled to a summer fee authorization at half the full fee authorization rate.

A graduate student who elects not to enroll during the summer term immediately following his or her autumn and spring semesters GA appointment may not defer the use of the summer fee authorization.

