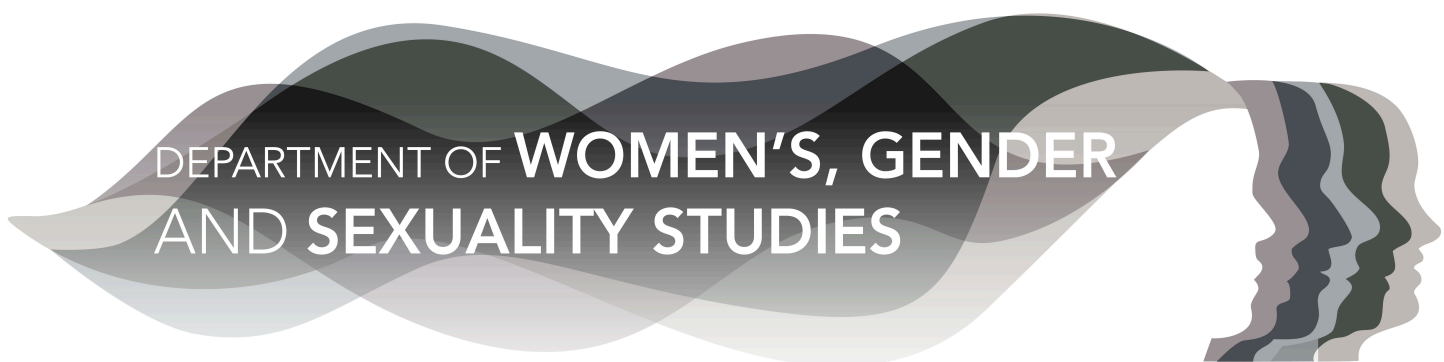


# 2013-2014 GRADUATE HANDBOOK

DEPARTMENT OF **WOMEN'S, GENDER  
AND SEXUALITY STUDIES**



THE OHIO STATE UNIVERSITY



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This handbook contains the rules and regulations in place as you enter the program. Changes may be made subsequent to your admission. All changes mandated by the Graduate School must be applied. This Handbook describes admissions procedures, areas of study, program requirements, and course offerings. It provides information about financial aid and outlines the areas of expertise of the Women's, Gender and Sexuality Studies Graduate Faculty.

The policies and procedures in this document should be understood as governing the course of graduate study in Women's, Gender and Sexuality Studies at The Ohio State University, in conjunction with the policies and procedures described in the Graduate School Handbook available at <http://www.gradsch.osu.edu/graduate-school-handbook1.html>. Policies and procedures herein may be amended by action of the department's graduate faculty. Students and advisors should consult with a member of the Graduate Studies Committee if there is any question about changes to graduate program policies and procedures. For questions not addressed in this Handbook, please contact:

Women's, Gender and Sexuality Studies  
286 University Hall  
230 North Oval Mall  
Columbus, OH 43210-1311  
(614) 292-1021 phone  
(614) 292-0276 fax  
womstd.info@osu.edu  
wgss.osu.edu

Each student should receive and keep a hard copy of the handbook at the time that the student enters the program. That handbook contains the rules and guidelines that apply to that student and her cohorts. Minor changes may be made by the department for purposes of clarification only. In the event that a major change is made, for example a new program requirement is entered, that change will apply only to the cohort entering the next academic year. All students have the option of requesting that a specific change be applied to their program or they may continue to apply the rules in place at the time they officially entered their graduate studies in either the M.A. or the Ph.D. programs.

## conversion to semesters

Ohio State converted from an academic model of quarter terms to semester terms beginning autumn 2012. Therefore, students beginning in 2013 will be included in our transition from quarters to semesters. The Department of Women's, Gender and Sexuality Studies is committed to protecting the academic progress of its students. Students should find that the shift from quarters to semesters does not disrupt their progress towards a degree in Women's, Gender and Sexuality Studies if they actively develop and follow academic plans in consultation with their Women's, Gender and Sexuality Studies academic advisor. Those completing their Women's, Gender and Sexuality Studies degree within this transition will receive approximately the same amount of instruction as those under either the quarter or semester model, and the changes to our programs will only improve the quality of their education. To ensure the conversion will not harm our students' progress, we will continue to provide intentional and purposeful advising by understanding how the changes in our courses and program requirements will affect their degree programs. We will maintain flexibility with our students' progress through their degree and assist them in planning their programs to graduation. Since students' plans vary considerably based on their degree program and focus, each individual's plan for completing degree requirements in Women's, Gender and Sexuality Studies will need to be determined individually in close consultation with their academic advisor. Individuals should be responsible for getting and using advice that assures progress towards their degree. We are committed to individually serving our students to ensure their success and achievement throughout the semester conversion. The department also commits to updating all documents, forms, and materials that are available in person or electronically to reflect these changes and the semester requirements, including our website, handbooks, advising sheets, and program forms available through the Graduate School and Graduate Admissions.

# wgss at ohio state / v

The Department of Women's, Gender and Sexuality Studies welcomes inquiries about its program and invites applications from students who are interested in pursuing an advanced degree.

The Department of Women's, Gender and Sexuality Studies offers an undergraduate major and minor, Master of Arts and Doctor of Philosophy degrees. Its 16 faculty members, along with more than 25 Graduate Assistants, several lecturers, and more than 60 associated faculty members in various departments throughout the University, teach about 4,000 students each year.

The M.A. in Women's, Gender and Sexuality Studies is a two-year program that prepares students for careers in agencies and institutions that serve women and other underrepresented populations, for Ph.D. work in women's, gender and sexuality studies or a traditional discipline with a focus in women's, gender and sexuality studies, or for advanced professional training in such fields as law and public policy.

Students who have completed the M.A. degree have gone on to Ph.D. work in Women's, Gender and Sexuality Studies, as well as East Asian languages and literatures, English, history, film studies, anthropology, and sociology. Other recent graduates have taken such positions as editors, directors of women's programs, researchers, and community TV producers. The Ph.D. offers students advanced training suitable for obtaining jobs in academia and other areas.

More than 25 graduate students from across the United States and throughout the world are currently in residence in the M.A. and Ph.D. Program. In addition to their formal academic training, students enjoy opportunities to assist in teaching in Women's, Gender and Sexuality Studies, work on faculty members' research projects, participate in Department governance and outreach projects, and take part in feminist activities on campus and in the community. Graduate student representatives serve on the following Department Committees: Graduate Studies, Undergraduate Studies, Research and Development, and Speakers and Events.

Graduate students also serve on other committees and projects on an ad hoc basis.

Ohio State provides a number of services that support students' scholarly pursuits. These include up-to-date computer labs, including labs reserved especially for graduate students in the Arts and Humanities division within the College of Arts and Sciences (which is the institutional home of the Department of Women's, Gender and Sexuality Studies). In addition, the Younkin Success Center houses both the University Center for Advancement in Teaching (UCAT) and Counseling and Consultation Services.

Within the Multicultural Center, programming related to Women's, Gender and Sexuality Studies is coordinated by staff members that focus on racial, ethnic, sexual and gender identities as well as provide various initiatives for women students. The Women's Place coordinates programs and projects and acts as an institutional advocate for women's issues.

The Council of Graduate Students is the governing body for graduate students. As an organization, it has advocated for improved university-sponsored benefits for funded graduate students. It also provides some funding for student research. Ohio State offers domestic partner benefits to employees, including funded graduate studies.

Other resources include several interdisciplinary centers for study, research, and public programming: the Wexner Center for the Arts, the Institute for Collaborative Research and Public Humanities, the Mershon Center for International Security and Public Policy, the Kirwan Institute for the Study of Race and Ethnicity, and the John Glenn Institute for Public Service and Public Policy.

Columbus has a large and diverse feminist, women's, and LGBT community. The city has numerous housing options on and off-campus. Housing and transportation costs are generally low. Columbus is also the 10th largest metropolitan area in the United States.

The Department of Women's, Gender and Sexuality Studies accepts applications for Autumn semester admission ONLY. The deadline for domestic student applications for admission beginning Autumn Semester 2014 is December 1, 2013. Applications from international students must be received by November 15, 2013. The Department of Women's, Gender and Sexuality Studies expects applicants to meet or exceed all OSU admissions requirements at <http://admissions.osu.edu/grad/criteria.html>.

Prospective M.A. students should have undergraduate majors, minors, or certificates in the field or have a concentration of at least four women's, gender and/or sexuality studies or related courses. Prospective Ph.D. students should have a Bachelor's or Master's degree in Women's, Gender and Sexuality Studies or a strongly related field. It is also recommended that Ph.D. applicants have a strong grounding in feminist theory. All applicants to The Ohio State University Graduate School must have a GPA of at least 3.0 or higher. Successful applicants to the Women's, Gender and Sexuality Studies graduate programs generally have GPAs of 3.4 or higher. The GRE is recommended for all applicants and required for all those seeking fellowships. International students whose first language is not English must take and achieve a satisfactory score on the Test of Spoken English (TSE). If a prospective student is not able to take the TSE, the Graduate Studies Chair will determine an equivalent test.

Applicants are judged on the basis of referees' recommendations, statements of interest, writing samples, CV or resume, GPAs, transcripts, and recommended GRE scores.

## the application process

### Online Application

The application process begins on-line at the Graduate Admissions application website, <http://gradapply.osu.edu/>. This link connects to a password protected application site. Applications can be saved on-line and submitted when complete. In the application, prospective students will be asked to provide:

1. Contact information;
2. Demographics;
3. Citizenship information;
4. Education history;
5. Degree(s) desired;
6. GRE information;
7. Payment by credit card of the \$40 application fee (\$50 for international students).

The Graduate Applications website also provides links to downloadable forms for requesting letters of recommendation and transcripts and to additional information about the application process. Once the application is completed, students are encouraged to view their application status at [appstatus.osu.edu](http://appstatus.osu.edu). Applicants who cannot use the on-line process should contact Graduate Admissions.

### Graduate Admissions Documents

Next, applicants must send the following documents to Graduate Admissions (online submission of materials is preferred):

1. One original academic transcript from all previous and currently-attended colleges (an official copy may be submitted online during the application process)
  2. Official copies of GRE scores of the General Test, especially if the student wishes to be considered for fellowships (scores should be submitted electronically via ETS)
  3. If the applicant is not a native speaker of English, official scores for the Test of English as a Foreign Language (TOEFL) and the Test of Spoken English (TSE), or an equivalent substitute are required (scores should be submitted electronically via the chosen testing service).
- \* Test scores MUST be received by the Graduate School by the advertised deadline.

Domestic applicants using US mail:  
Graduate Admission Office  
The Ohio State University  
PO Box 182004  
Columbus OH 43218-2004

International applicants using US mail:  
International Graduate Admissions Office  
The Ohio State University  
PO Box 182083  
Columbus OH 43218-2083

Domestic applicants using Express Mail:  
Graduate and Professional Admissions  
SAS Building  
281 West Lane Avenue  
Columbus, Ohio 43210-1132

International applicants using Express Mail:  
Graduate and Professional Admissions  
SAS Building  
281 West Lane Avenue  
Columbus, Ohio 43210-1132

### WGSS Documents

Applicants must send the following documents directly to the Graduate Program Coordinator (PLEASE NOTE: electronic submission of materials is preferred. The online application process will allow you to attach your writing sample, statement of intent and CV/resume as well as provide information for submission of electronic letters of recommendation):

1. A brief INTELLECTUAL STATEMENT OF PURPOSE (up to three pages double spaced) that explains why the applicant wants to pursue a graduate degree in Women's, Gender and Sexuality Studies. This statement should emphasize the applicant's scholarly interests, future career plans, and explain how a graduate degree in the Women's, Gender and Sexuality Studies Department is the logical next step in the applicant's professional and intellectual development. Applicants to the master's degree should discuss the FIELDS OF STUDY within women's, gender and/or sexuality studies that currently interest them. What themes within these fields are compelling to the applicant for further intensive study? Applicants to the doctoral program should have clearly delineated FIELDS OF STUDY, as well as a relatively good idea of what type of dissertation topic the applicant might pursue.
2. Three letters of recommendation from faculty acquainted with the applicant's scholastic ability and potential to serve as a teaching or research associate in the Department. These letters must be accompanied by the appropriate form, downloadable from the Graduate Applications Web site or included in the online submission process.

3. The curriculum vitae/resume is where the applicant should provide information on her educational achievements; relevant employment or internship experiences (teaching, research, administrative); relevant volunteer and public service experiences; publications; presentations at professional or university-sponsored conferences; awards and honors (including grants/scholarships); relevant travel experience such as study abroad; involvement in student organizations/athletics/extracurriculars, etc. If the applicant has received awards for scholarship, academic leadership or service, the applicant should explain them for reviewers for whom they will be unfamiliar.
4. The writing sample must be in English. It should be on a subject matter relevant to Women's, Gender and Sexuality Studies scholarship. It can be a paper prepared for a class, a publication (article, chapter) or a paper presented at a meeting, a chapter or section of a longer work such as a book or thesis, etc. The idea is to show the level of intellectual work that the applicant has achieved. It is recommended that the writing sample be between 10 and 20 pages in length. If it is a chapter or section from a longer work, a cover page should be included as well as an outline of the longer document, indicating where this chapter or section fits in. Please do not send an entire thesis or a book.

Applicants wishing to pursue a dual M.A. degree with Women's, Gender and Sexuality Studies as one discipline must have been accepted into both departments before a dual degree program can be created.

For more information about graduate study at OSU, visit: <http://www.gradsch.ohio-state.edu>.

## financial support

The Department of Women's, Gender and Sexuality Studies offers Graduate Associate (GA) positions to all students accepted into its graduate programs. GA positions include a stipend and waiver of tuition for the 2-semester academic year. GAs work for the department as teaching or research assistants. In addition, the university provides GAs with a partial subsidy for the cost of required student health insurance. Students are responsible for some fees and remaining health insurance costs.

M.A. students will be eligible for a maximum of two years (4 semesters) of support from the Department. Ph.D. students are eligible for four years (8 semesters) of support, with an additional fifth year of funding available to qualified students via an application process. A very limited number of GA positions may be available to qualified students over summer term. Students who successfully complete two consecutive terms as graduate assistants are eligible for a summer term tuition waiver. Students are strongly encouraged to become Ohio residents.

GAs must perform satisfactorily in their job assignments in order to receive continued funding. Students are evaluated every term by their supervising faculty. If these evaluations show deficiencies, the Department Chair will issue a warning to the student. If performance does not improve, the Department will withdraw the student's funding. See the Women's, Gender and Sexuality Studies TA Handbook for further information. Students who maintain good academic progress may continue in the program without funding.

## graduate associateships

Graduate Teaching Associate (GTA) assignments for first-year students are generally as recitation section leaders for WGSST 1110 (Gender, Sex and Power), which is our large-lecture introductory course. More advanced students often teach their own small sections of this course. Depending on background, experience, and departmental needs, GTAs

may also assist in or teach other courses. Reappointment as a GTA is contingent upon satisfactory performance in the classroom and fulfillment of teaching responsibilities assigned by the supervisor. Graduate Research Associate (GRA) positions are available to students in limited numbers. GRAs assist faculty members in their research or work on other departmental projects. Reappointment as a GRA is contingent upon satisfactory performance of responsibilities assigned by the supervisor.

## fellowships

The Graduate School offers one-year and multi-year fellowships to incoming students selected through a university-wide competition. Fellowships include a stipend and waiver of tuition and fees for 12 months; fellows are expected to enroll as full-time students during the funded year(s). Potential fellowship nominees should note that they must submit GRE scores and have a complete dossier on file in the Women's, Gender and Sexuality Studies office in time for the competition (December 1). Each fellowship year replaces a year of departmental GA funding.

## advising

A faculty advisor will be assigned to each incoming student for Autumn semester. Students should select a permanent advisor well in advance of preparing for the M.A. or Ph.D. exams. The advisor for Ph.D. students will be the director of the student's primary field of study. Students should meet with their advisors to discuss the program of study and its requirements. Students are required to meet with their advisors prior to registering for each semester's classes.

Students wishing to change advisors should obtain a form from the Graduate Studies Coordinator, have it signed by both the old and new advisors, and then return it to the Graduate Studies Coordinator. For more information on registration and scheduling policies, see the Graduate School Handbook.



## core faculty

**Cynthia Burack**, *Professor of Women's, Gender and Sexuality Studies*, writes on social theory and political psychology. She is co-editor of Fundamental Differences: Feminists Talk Back to Social Conservatives (2003) and the author of Healing Identities: Black Feminist Thought and the Politics of Groups (2004) and Sin, Sex, and Democracy: Antigay Rhetoric and the Christian Right (2008). She is currently co-editor of a book series for SUNY Press in "Queer Politics and Cultures."

**Jill Bystydzienski**, *Professor and Chair of Women's, Gender and Sexuality Studies*, examines the barriers to women in engineering, science and technology fields. She has also done work on women, gender and politics in global perspective, focusing on women in post-Soviet countries. She is also interested in women crossing cultures and cultural barriers, and building coalitions across difference. She has numerous publications and recently co-edited Removing Barriers: Women in Academic Science, Technology, Engineering, and Mathematics (Indiana University Press, 2006) and authored Intercultural Couples: Crossing Boundaries, Negotiating Difference (New York University Press, 2011).

**Lynn Itagaki**, *Assistant Professor of Women's, Gender and Sexuality Studies, English, and the Asian American Studies Program*, specializes in comparative race studies and women of color feminism in terms of culture, law, and the media. Her book project explores the 1992 Los Angeles Uprisings and the post-civil rights era, and she has published articles and reviews in journals such as *African American Review*, *Amerasia Journal*, and *MELUS*.

**Christine Keating**, *Associate Professor of Women's, Gender and Sexuality Studies*, specializes in feminist and critical race theory, democratic theory, and political practice. Her book, Decolonizing Democracy, examines the relationship between democratic authority/consent and issues of gender/racial equality. She is working on a new book, Participatory Democracy in Comparative Theoretical Perspective, as well as two co-authored books.

**Guisela Latorre**, *Associate Professor of Women's, Gender and Sexuality Studies*, is a specialist in Chicana/o and Latin American art with a particular emphasis on the work by women artists. She is the author of the book Walls of Empowerment: Chicana/o Indigenist Murals of California (2008). Her work has been published in many journals and anthologies like Learning Race and Ethnicity: Youth and Digital Media and Disciplines on the Line: Feminist Research on Spanish, Latin American, & Latina Women. She has also curated exhibitions featuring the work of artists such as Alma López, Maya González, and Yreina Cervántez.

**Treva Lindsey**, *Assistant Professor of Women's, Gender and Sexuality Studies*, focuses on black female expressive culture, African American women's history, critical race and gender theory, black feminism(s), hip hop studies, and sexual politics. Her current research examines historical and contemporary African American women's expressive culture. She is currently completing her first monograph, Re-Imagining Public Culture: New Negro Womanhood in the Nation's Capital.

**Katherine Marino**, *Assistant Professor of Women's, Gender, and Sexuality Studies and History*, specializes in transnational histories of women, sexuality, gender, and social movements in the twentieth-century Americas. She focuses on how social movements for sexual equality have flowed across national and cultural borders. She is working on a manuscript examining Pan-American feminism, a vibrant movement that advanced the creation of international "human rights."

**Linda Mizejewski**, *Professor of Women's, Gender and Sexuality Studies*, specializes in feminist film theory/cultural studies. She is the author of Divine Decadence: Fascism, Female Spectacle, and the Makings of Sally Bowles (1992), Ziegfeld Girl: Image and Icon in Culture and Cinema (1999), Hardboiled and High Heeled: The Woman Detective in Popular Culture (2004) and It Happened One Night (2010). She is supported by the National Endowment for the Humanities, the American Council of Learned Societies, and the Fulbright Foundation. She received the 2010 Harlan Hatcher Distinguished Faculty Award.

**Cathy A. Rakowski**, *Associate Professor of Women's, Gender and Sexuality Studies, Rural Sociology and Social Work*, has research interests in gender and democratization, development/social change, and grassroots organizing under conditions of economic and political restructuring. She has conducted research in Venezuela since 1979. She is a former Fulbright scholar and a recipient of awards for teaching and international service.

**Corinne Reczek**, *Assistant Professor of Women's Gender and Sexuality Studies and Sociology*, examines relationships between gender, sexuality, family ties, and health. Her current research explores how being in a same-sex marriage or cohabiting union matters for health and health behavior. She is also currently exploring how gay and lesbian adults negotiate relationships with their families of origin. Her research appears in several journals and edited volumes.

**Wendy Smooth**, *Associate Professor of Women's, Gender and Sexuality Studies*, focuses on women's experiences in political institutions and the impact of public policies on women. She is working on a book that examines the experiences of African American women lawmakers. She was awarded the Best Dissertation in Women and Politics, American Political Science Association. Her work appears in several journals and edited volumes.

**Mytheli Sreenivas**, *Associate Professor of Women's, Gender, and Sexuality Studies and History*, is interested in gender in modern South Asia, transnational feminisms, and the cultural and political economy of reproduction. She authored Wives, Widows, & Concubines: The Conjugal Family Ideal in Colonial India (2008), winner of the Joseph Elder Prize, American Institute of Indian Studies. Her research has also appeared in several journals and is supported by the Fulbright Foundation, the American Institute for Indian Studies, and the National Endowment for the Humanities.

**Jennifer Suchland**, *Assistant Professor of Women's, Gender and Sexuality Studies and Slavic and East European Languages and Cultures*, focuses on transnational feminist analyses and comparative gender studies. She researches law, policy and the state in postsocialist contexts. Her work is on sexual harassment in Russia, feminist methodologies in relation to transnational politics/violence and transnational feminist theory. She has completed a manuscript that presents a metageographical genealogy of sexual harassment and sex trafficking in Russia.

**Mary Thomas**, *Associate Professor of Women's, Gender, and Sexuality Studies*, explores feminine, racial, sexual, and urban youth. Her work examines racial segregation among youth, particularly the perpetuation of racism, sexism, and white hegemony in young women. She is author of Multicultural Girlhood: Racism, Sexuality & the Conflicted Spaces of American Education (2011) and co-editor of A Companion to Social Geography (2011). She also has a co-authored textbook in progress, Urban Geography: A Critical Introduction.

**Shannon Winnubst**, *Associate Professor of Women's, Gender and Sexuality Studies*, specializes in 20th century French philosophy, queer theory, race theory, feminist theory, and psychoanalysis. She is the author of Queering Freedom (2006), editor of Reading Bataille Now (2006), and has published work in many journals and anthologies. Her current work questions ethics and difference in neoliberalism, developing a queer critique that focuses on the intertwining incommensurabilities of race and sexuality in our contemporary milieu.

**Judy Tzu-Chun Wu**, *Professor of Women's, Gender, and Sexuality Studies and History*, specializes in modern U.S. women's history, Asian American Studies, gender and sexuality, immigration and 1960s activism. She is the author of Dr. Mom Chung of the Fair-Haired Bastards: The Life of a Wartime Celebrity (2005) and Radicals on the Road: Internationalism, Orientalism and Feminism in the Vietnam Era (2013). Her articles have appeared in numerous journals and in several anthologies. Her current book project is under contract with the U.S. in the World Series. She received the 2002 Distinguished Teaching Award.

## associate faculty

**Maureen Ahern**, *Spanish and Portuguese*: Latin American women writers.

**Barbara Becker-Cantarino**, *Germanic Languages and Literatures*: women in German literature; feminist literary.

**Harmony Bench**, *Dance*: critical theories of dance, media, and performance.

**Martha Chamallas**, *Law*: sexual harassment law; legal issues affecting women; discrimination; feminist legal theory.

**Jian Chen**, *English*: strategies for queer and transgender cultural intervention and activism at the turn of the 21st century.

**Ruth Colker**, *Law*: constitutional law; feminist legal theory; disability discrimination.

**Theresa Delgadillo**, *Comparative Studies*, feminist theory, religion and spirituality, Latino/a borderlands studies.

**Simone Drake**, *African American and African Studies*: critical race theory, literature of the African diaspora.

**Nancy Ettlinger**, *Geography*: cultural economy, social and cultural theory.

**Helen Fehervary**, *Germanic Languages and Literatures*: feminist literary criticism; German women writers.

**Lilia Fernandez**, *History*: Latina/o immigration, identity formation, women's history, labor history, urban renewal.

**Sarah Fields**, *Education and Human Ecology*: socio-cultural constructions of sport, sports law, and spot and injury.

**Jesse Fox**, *Communication*: role of social media in romantic relationships; sexualized representations of women in virtual spaces.

**Donna Guy**, *History*: women's, Latin American, Argentine, entrepreneurial/economic history.

**Helena Goscilo**, *Slavic*: Russian women/culture from 18th century; masculinities.

**Rebecca Haidt**, *Spanish and Portuguese*: 18th century and Enlightenment studies; cultural studies; gender studies.

**Yana Hashamova**, *Slavic*: 20th century European literature and film.

**L. Camille Hébert**, *Law*: employment discrimination; sexual harassment; employee privacy; dispute resolution.

**Sarah-Grace Heller**, *French and Italian*: women in medieval France; fashion.

**Wendy Hesford**, *English*: rhetorical theory, visual cultures; transnational feminisms; human rights representation.

**David G. Horn**, *Comparative Studies*: politics of reproduction; gender, science, technology.

**Sue Jewell**, *African-American and African Studies*: women and the family.

**Nan Johnson**, *English*: public rhetoric; feminist rhetorical theory; gender and rhetoric history.

**Robin Judd**, *History*: gender and sexuality; gender and Jewish history.

**Maria Julia**, *Social Work*: multicultural education; international social development; maternal and child health.

**Valerie Kinloch**, *Teaching and Learning*: adolescent literacy and writing research, black women writers and poets.

**Mei-Po Kwan**, *Geography*: issues in urban and transportation geography; geographies of gender, race and religion.

**Patricia Lather**, *Educational Policy and Leadership*: feminism, post-modernism; feminist pedagogy; feminist methodology.

**Valerie Lee**, *English*, African-American women writers, feminist literary criticism, black feminist criticism; folklore.

**Linda Lobao**, *Rural Sociology, Environment and Natural Resources*: rural women; gender and development.

**Becky Mansfield**, *Geography*: biopolitics of health and reproduction.

**Danielle Marx-Scouras**, *French and Italian*: Francophonic women authors.

**Jeredith Merrin**, *English*: women poets.

**Deborah Merritt**, *Law*: evidence law, law and psychology, pedagogy.

**Debra Modellmog**, *English*: 20th century American Literature; queer studies; sexology, eugenics, and modernism.

**Denise Noble**, *African American and African Studies*: intersections of race, gender and sexuality in British colonial liberalism.

**Alison Norris**, *Public Health*: Contraception and the consequences of unwanted pregnancy in Zanzibar, Tanzania.

**Barbara Ann Piperata**, *Anthropology*: reproductive health, maternal energetics, nutrition and growth.

**Laura Podalsky**, *Spanish and Portuguese*: Latin American cultural studies.

**Parvaneh Pourshariati**, *Near Eastern Languages and Cultures*: social history of the medieval Middle East.

**Elaine Richardson**, *Teaching and Learning*: language, literacy, and discourse practices of Afro diasporic cultures.

**Ileana Rodriguez**, *Spanish and Portuguese*: Latin American women writers.

**Cynthia L. Selfe**, *English*: digital media environments, literacy practices.

**Tina Sessa**, *History*: gender, cultural history; Antiquity; Early Christianity.

**Stephanie Shaw**, *History; African-American and African Studies*: women and work; African-American women.

**Amy E. Shuman**, *English*: women/ethnicity in folklore; cultural theory.

**Stephanie Smith**, *History*: Latin American women's history and sexuality.

**Deborah Smith-Shank**, *Arts Administration, Education and Policy*: semiotics, feminist theory, material culture.

**Birgitte Soland**, *History*: European women's History; sexuality.

**Marc Spindelman**, *Law*: sex equality theory; queer theory; bioethics and health.

**Maurice Stevens**, *Comparative Studies*: critical race theory; psychoanalysis.

**Julia Watson**, *Comparative Studies*: 20th century women's writing.

**Robyn Warhol-Down**, *English*: narrative discourse, literary theory/criticism, Victorian era.

**Jennifer Willging**, *French and Italian*: late 20th-century French literature.

**Joseph Zeidan**, *Near Eastern Languages and Cultures*: Arabic literature and women writers.

# m.a. students / XIII

## m.a. program

The M.A. program requires 30 hours of course work, including 5 core courses and 5 electives. Students take a comprehensive exam to conclude the program.

### Required Core Theory Courses: 9 hours

7700, Feminist Inquiry: Theory  
7702, Feminist Pedagogy  
7760, Feminist Inquiry: Methods

### Gateway Courses: 6 hours (choose two)

7710, Race, Sexualities & Social Justice  
7720, Power, Institutions & Economies  
7740, Narrative, Culture & Representation  
7780, Global and Transnational Feminisms

All incoming graduate students take 7700 and 7702 during the first semester of enrollment, along with a third option of their choice. First-year M.A. students should consult with their advisors before registering for the remaining core theory courses.

### Elective Courses: 15 hours

M.A. students are required to take at least 6 additional WGSS hours at the 5000-level or above. The remaining 9 hours may be chosen from WGSS courses or related discipline-based courses offered in other academic units. No more than 3 hours of WGSST 5193, Individual Studies, 3 hours of WGSST 8163, Practicum and 3 hours of non-WGSST 4000-level may count toward the degree. Electives should be chosen in consultation with the advisor. Choices should reflect a coherent program of study that will provide a broad grounding in WGSS as well as familiarity with a specific focus area.

### Learning Contracts

Students wishing to enroll in WGSST 8193, Independent Studies, should first file a Learning Contract. Blank forms are available from the Graduate Studies Coordinator. Contracts should describe the plan of study and how it relates to the student's overall program. They should also include a brief description of a final graduate-level project or paper that will be evaluated by the supervising faculty member.

A contract should be signed by the student, the supervising faculty member, and the student's advisor (if other than the supervising faculty member). The Graduate Studies Committee reserves the right to review Learning Contracts before inclusion in M.A. programs.

### Thesis

Master's students, in agreement with their supervisors, may petition the Graduate Studies Committee for permission to write a master's thesis. Proposals are due to the Graduate Studies Committee by August 15th of each year and must include: Rationale for thesis rather than exam (100 words), Abstract (250 words), Project Overview and Outline (1250 words), Timeframe and deadlines, and a Bibliography (1 page). The final submission deadline should coincide with deadlines published by the Graduate School for the term of graduation. The thesis candidate will need to submit a draft to her committee for approval in advance of the final deadline. The master's committee should be composed of two people: the student's supervisor plus one agreed upon additional reader. The final thesis should be approximately 40 pages in length, not including bibliography and endnotes.

### Graduate Progression Policy

The Women's, Gender and Sexuality Studies Graduate Program supports and strongly adheres to the University's Graduate School Handbook rule that states, "a student must maintain a graduate cumulative point-hour ratio of 3.0 or better in all graduate credit courses and must maintain reasonable progress to be considered in good standing" (II.4.1). Graduate students in the Department of Women's, Gender and Sexuality Studies must also earn no less than a B- for a course to be counted toward the 30 credits required to complete the Master's degree in Women's, Gender and Sexuality Studies.

### **Dual Masters Degree**

Students wishing to do a dual Master's degree must be accepted in both programs. Applicants considering a dual degree program should consult with the Graduate Studies Chair in both programs during the application process. Dual degree students must choose a "home" department. Dual Master's degrees generally take three years to complete. Each student's program will be handled individually after consultation with the advisor in the other department. The student will complete a dual M.A. form with advisors from both programs, outlining a program of study. The plan of study must be approved by the advisor and submitted to the Graduate Studies Committee. (See Appendix B attached hereto). Typically, 50% of the work needs to be unique to each degree (or just count for one degree or the other.) i.e., in Women's, Gender and Sexuality Studies with a total of 30 hours needed to graduate, 15 hours must count only towards the Women's, Gender and Sexuality Studies degree. Both departments will need to agree to accept the classes that will count towards both degrees.

### **comprehensive examination**

The M.A. examination covers two areas: feminist theory and a focus area of choice. Students are advised to prepare for both parts of the exam by taking thorough notes in their own words on the readings in the required theory courses and in courses relevant to their focus area. Other courses or extracurricular readings may also include useful works and information. Students are encouraged to discuss possible questions with each other when studying for the examination, but all answers must demonstrate originality as well as excellent organization, style and substantive content. Any queries about the exam should be addressed only to the Graduate Studies Chair in order to keep faculty input consistent.

### **Part I: Theory**

The first part of the examination covers feminist theory. The questions usually require a synthesis of information and comprehension of themes from 7700 and the chosen theory core courses: 7710, 7720, 7740 and/or 7780.

### **Part II: Focus Area**

The second part of the examination covers the focus area. Normally, students will select an advisor who will be primarily responsible for the focus area exam. As students plan their program of course work with the advisor, they will have the opportunity to select courses that are appropriate for the focus area. The student and advisor should agree on a body of readings for the focus area for which the student will be responsible on the examination.

The student may select a Women's, Gender and Sexuality Studies core or an associated faculty member to serve as focus area director for the M.A. exam. The director will direct student preparation for the focus exam, will write the focus exam, and will be one of the readers for both the focus and theory portions of the M.A. exam. A student with an associated faculty member serving as the focus area director should have a Women's, Gender and Sexuality Studies core faculty member serve as the advisor of record for program planning and to sign off on paperwork. Students with associated faculty advisors will use the Women's, Gender and Sexuality Studies advisor's call numbers to enroll in WGSST 5193, even if they are working with the associated faculty member on the focus area.

Before consulting with advisors prior to exam preparation, students should compose a tentative reading list organized around particular themes or approaches. The reading list should consist of approximately 20 items. Many of these works will have been read as part of the chosen course work, although some might be new works to fill in any gaps.

### **Exam Process and Format**

The M.A. examination for students completing the second year of the program is held during Spring semester, likely the first weekend in April. The Graduate Studies Committee will set the exam date over one weekend (Friday morning to Monday morning). The Graduate Studies Coordinator will distribute exam questions to students when the office opens on the first exam day (Friday). Three copies of each completed essay, along with an electronic copy sent via email, must be returned to the Graduate Studies Coordinator by 9:00 A.M. on

the fourth exam day (Monday). Each exam section (theory and focus area) will consist of two questions; students will write four essays. Digital copies should be created as a separate document for each exam section. Essays must be 4 - 5 pages each (12 point font, 1-inch margins, double spaced), for a total of no more than 10 (and no fewer than 8) pages per section. The completed exam should be no longer than 20 pages in length, plus a bibliography for each essay. The exam packet returned to the Graduate Studies Coordinator must include a cover sheet with the student's assigned number, the date, and a signed honors statement.

Satisfactory answers will be: thorough, explicitly answering all parts of the question and using the requested number and type of sources; well organized, with a coherent thesis and sustained argument; synthetic of the material from course work and reading lists; and original (that is, answers may not include long excerpts of other people's work or the student's own work written for courses or other purposes).

Unsatisfactory performance on any essay will result in failure of that portion of the exam. Students who fail part of the exam will be expected to retake that part the same semester.

Exams will be evaluated by the student's advisor and/or focus area director and a reader appointed by the Graduate Studies Committee. Advisors/readers will have a deadline for completing their evaluations. The faculty reserve the right to give an oral exam as a follow-up to the written exam. Results will be submitted to the Graduate Studies Chair, who will inform the advisors and the students of the outcome and manage any follow-up process (if necessary) on the exams. Students who fail any portion of the exam will be expected to retake that portion of the exam. If a student fails that portion again, the student is then required to retake the entire exam with new questions for each section of the exam during the subsequent semester. A student who has failed the master's examination twice in one graduate program is not permitted to take another master's examination in that program.

## sample m.a. timeline (semesters)

### First Year

Autumn Semester  
WGSST 7700 - Feminist Inquiry: Theory  
WGSST 7702 - Feminist Pedagogy  
Gateway Course

Spring Semester  
WGSST 7760 - Feminist Inquiry: Methods  
Gateway Course  
Elective - Any WGSST graduate course

Summer Term  
Optional

### Second Year

Autumn Semester  
Elective - Any WGSST graduate course  
Elective - Any graduate course  
Any course

Spring Semester  
Elective - Any graduate course  
Elective - Any graduate course  
Any course  
*Mid January - Apply to Graduate*  
*Early April - Take and Pass MA Exam*

\*The above is a possible example of a student's program of study. Students should meet regularly with an advisor to successfully complete course requirements.

Please note: although only 30 hours are required to graduate and 8 hours per term is full time, as most graduate courses are 3 credit hours each its likely that most students will graduate will 36 or more credit hours.



## phd program

The Ph.D. program requires a minimum of 80 graduate credit hours, at least 50 of which must be earned beyond the Master's degree. A candidacy examination covering the course work is recommended to be taken Autumn semester of the third year. This will be followed by completion and defense of a dissertation comprising an original work of scholarship. The timelines for Ph.D. students are recommendations rather than requirements. The student and her advisor are encouraged to consult with the Graduate Studies Committee about establishing a timeline that suits the student's needs while still complying with Graduate School regulations.

### Direct-to-Ph.D. Track

Students in the direct-to-Ph.D. track may opt to take the M.A. degree by completing 30 credits and taking the M.A. exam any year in the program, whether or not they go forward with the Ph.D. Also, students can apply for an M.A. following the successful completion of Ph.D. candidacy exams. Students entering with a bachelor's degree will take three years to complete the coursework hours. Therefore, their timeline will be different from those entering with an M.A. For these students, Ph.D. exams should be completed at the beginning of the fourth year.

### Required Core Theory Courses: 9 hours

7700, Feminist Inquiry: Theory  
7702, Feminist Pedagogy  
7760, Feminist Inquiry: Methods

### Gateway Courses: 6 hours (choose two)

7710, Race, Sexualities & Social Justice  
7720, Power, Institutions & Economies  
7740, Narrative, Culture & Representation  
7780, Global and Transnational Feminisms

### Major and Minor Specializations: 15 hours

Students will select one major and minor field as their areas of specialization. These, along with the dissertation topic, will structure the candidacy exam. The fields are:

- Global and Transnational Feminisms
- Race, Sexualities, and Social Justice
- Narrative, Culture, and Representation
- Power, Institutions and Economies

Students will choose 9 hours of course work in Women's, Gender and Sexuality Studies or recommended courses for their major field. The minor field will consist of 6 hours of work in Women's, Gender and Sexuality Studies or recommended courses.

### Elective Courses: 6 hours

Ph.D. students should take 6 hours in elective courses that provide cohesion with their dissertation topic. These could include method courses, theory courses, or otherwise relevant courses within or outside the Department.

Ph.D. students are expected to take at least two-thirds of their courses within the Department. This refers to course work beyond the 30 hours for the M.A., and not counting the 14+ reading and dissertation hours. Course work and exam preparation should reflect the intersection of each field of specialization.

Courses at the 5000-level or above that were taken during the master's program but not counted in the degree may be used toward the degree (II.6.2). A maximum of 6 hours may be used this way. Students must petition the Graduate Studies Committee to apply these credits and should use the Course Waiver Request in Appendix E.

### Course Work Summary

1. Minimum of 80 graduate credit hours, of which 50 hours must be earned while in the program (up to 30 graduate credit hours can be transferred from another institution).
2. 9 hours in core courses
3. 6 hours in gateway courses
4. 9 hours in the major specialization
5. 6 hours in the minor specialization
6. 6 hours in electives
7. Students may use courses taken as a master's student but not used toward the master's degree as part of course work.
8. No more than 6 hours of WGSST 8193 may count toward the degree.
9. The Graduate Studies Committee strongly recommends that students take a second methods course related to the dissertation.
10. Students may wish to take courses that will not count toward specific degree requirements but do count as graduate credit hours.



### **Advising**

Students will choose a director for each field of specialization from among the Women's, Gender and Sexuality Studies faculty. One of the directors will be the student's official advisor, and will preferably be the director for the major field and for the dissertation. Associated faculty members may serve as minor field directors and as full co-advisors in conjunction with Women's, Gender and Sexuality Studies core faculty for candidacy examinations and/or dissertations. The Graduate Studies Committee suggests that, in order to achieve intellectual coherence, the official advisor remain the same for both the candidacy exam and dissertation committees. If a student's advisor leaves OSU, the advisor and student will consult with the Graduate Studies Committee to determine a course of action, keeping in mind Graduate School VII.9 regarding makeup of doctoral student committees. See sections on the Candidacy Exam Committee and Dissertation Committee for further guidelines about advising.

### **Program of Study**

Students should confer with their advisors to develop a program of study by the end of the second semester. The program of study should specify the fields of specialization, directors for each field, and courses completed and expected to be taken. The program should also reflect the results of decisions made about transferring credit from other institutions, use of courses taken as a master's student, and any other special considerations. The program should be filed for reference with the Graduate Studies Coordinator. The program of study can be modified at any time. The form for the program of study can be found in Appendix C.

### **Annual Review**

Every Ph.D. student will be reviewed by the entire core faculty every spring in order to assure timely progress and to resolve problems before they become unmanageable. Emphasis is not simply evaluation of progress, but also team attention to each student's course of study. The review process will begin mid spring semester with a meeting of the student and advisor in order to update the Ph.D. Program Outline. The advisor will complete a

discursive form (Appendix D attached hereto) in order to provide further information, describe upcoming deadlines, etc. The student will sign off on this form. The completed Program Outline and discursive evaluation will go to the Graduate Studies Committee towards the end of spring semester so that the Committee can effectively set up the faculty review meeting. The Committee will decide if co-advisors from other programs need to be present and will decide on a meeting agenda that moves along effectively. The faculty will decide as a body if and how progress problems should be addressed, for example, spelling out of deadlines and consequences if deadlines are not met. The Graduate Studies Committee Chair will write a brief letter to the student summarizing the faculty discussion and decisions, with a copy to the advisor and an understanding that the advisor will follow up on deadlines as needed.

### **Transfer of Credit**

Students with Master's degrees from other institutions should confer with their advisors during the first semester about receiving and applying transfer credit to their program of study. Final determination about transfer and use of courses from other institutions will be made by the Graduate Studies Committee in consultation with the advisor. (II.3.2.3). Once a determination has been made, staff will coordinate filing the necessary paperwork with the Graduate School.

### **Language Requirement**

Ph.D. students are required to demonstrate proficiency in a language other than English by:

- Passing an examination in the given language
  - Passing a language department's 6571 & 6572 or 1101 & 1102 with a grade of B or better
  - Making other arrangements with a qualified resource outside the university per the advisor's approval for unusual circumstances where a language isn't offered at OSU
  - Showing reading competence in a second language before taking the Candidacy Examination by arranging a competency examination
  - entering the program as an international student with English as their second language
- \*Contact the graduate program coordinator to arrange language proficiency completion

### **Learning Contracts**

Students wishing to enroll in WGSST 8193, Independent Studies, should first file a Learning Contract. Blank forms are available from the Graduate Studies Coordinator. Contracts should describe the plan of study and how it relates to the student's overall program. They should also include a brief description of a final graduate-level project or paper that will be evaluated by the supervising faculty member. Contracts should be signed by the student, the supervising faculty member, and the student's advisor (if other than the supervising faculty member). The Graduate Studies Coordinator will release registration call numbers for these courses upon receipt of signed Learning Contracts. The Graduate Studies Committee reserves the right to review Learning Contracts for inclusion in Ph.D. programs.

### **Graduate Progression Policy**

The Women's, Gender and Sexuality Studies Graduate Program strongly adheres to the University's Graduate School Handbook rule that states, "a student must maintain a graduate cumulative point-hour ratio (CPHR) of 3.0 or better in all graduate credit courses and must maintain reasonable progress" to be considered in "good standing" (II.4.1). Graduate students in the Department of Women's, Gender and Sexuality Studies must also earn no less than a B- in a course for it to be counted toward the 80 credits required to complete the Ph.D. degree.

## **candidacy examination**

Most students should plan to take the candidacy exam during Spring semester of the 2nd year or Autumn semester of the 3rd year. The exam is expected to allow the student to demonstrate mastery of the broad range of ideas covered in the major and minor fields.

### **The Candidacy Exam Advisory Committee**

The student's exam advisory committee will consist of the directors for each field of specialization, plus one additional qualified person chosen by the student. The advisory committee will be chaired by the student's official advisor. The fourth member of the advisory committee may be from outside the

department, including but not limited to members of the Women's, Gender and Sexuality Studies Associated Graduate Faculty (II.6.4.4). Students and their advisors should consult with the Graduate Studies Committee if an alternate format seems necessary. Before specific preparation for the exam occurs, the candidate's exam committee must meet with the candidate to lay out and agree on the parameters of the exam for the candidate, and to answer any questions from the candidate regarding the exam content and process.

### **Reading Lists**

Students should prepare reading lists for the candidacy exam no later than the 4th semester in the Ph.D. program (or, one complete semester before the exam is expected to be taken). Students should propose a tentative reading list for each area to the director for that area for further development. When completed, lists should be passed to the Graduate Studies Coordinator to be filed for reference. Many of these works will have been read as part of the chosen course work, although some might be new works to fill in gaps. The major field reading list should have approximately 50-100 items (books and articles). Reading lists for the minor field and dissertation area should each have approximately 30 items (books and articles). Each list should include works that reflect the 4 lines of inquiry, though field directors and students will have flexibility to develop lists that reflect the nature of the field and the student's interests. Any individual work can appear only on one list, even though it may be applicable to more than one field of specialization.

### **Exam Questions**

Written exam questions will be composed by each student's advisory committee. Questions will be formulated to require answers that draw material from across epistemological categories/lines of inquiry. The major field exam will consist of two questions, from which students choose one. The essay should be approximately 20 pages long, plus a bibliography. The questions for the major specialization will anticipate the focus of the dissertation. The minor field and dissertation area exams will each consist of two questions,

from which students will choose one. Each essay should be approximately eight pages long, plus a bibliography. Thus, the completed exam should consist of three essays and be approximately 36 pages long. The written essays should be regarded as the beginning of a discussion that will be completed during the oral exam. Questions for the oral exam can pertain to any works on the student's reading lists, the written portion of the exam, or any other pertinent field-related matter. To insure equity in this matter, there should be no consultation between the advisor and the student between the written and oral portions of the exam.

### **Exam Process and Format**

The exam will take place over two weekends, chosen by the student and her advisory committee in consultation with the Graduate Studies Committee. The major field written exam will be taken during one weekend; the minor field and dissertation area written exams will be taken during the other. The weekends do not need to be consecutive. According to Graduate School rules (II.6.10.8.1), the oral portion of the exam must take place within 1 month of completion of the written portion; the oral portion of the exam must be scheduled at least two weeks before it is held. For the written exams, the student will pick up the exam questions from the Graduate Studies Coordinator no earlier than 9:00 AM on the Friday morning of the exam weekend. Five copies of the completed essay(s), along with an emailed copy must be returned to the Graduate Studies Coordinator no later than the following Monday at 4:00 PM.

Satisfactory answers will be: thorough, explicitly answering all parts of the question; using the requested number/type of sources; well organized, with a coherent thesis and sustained argument; synthetic of the material from course work/reading lists; original (answers may not include long excerpts of other people's work or the student's own work for other purposes). Unsatisfactory performance on any portion will result in failure of the exam. At the recommendation of their Ph.D. committee, students having failed the exam may take a portion or all of it a second and final time.

Failure on the second try will result in permanent dismissal from the Graduate School. In accord with Graduate School policy, students will advance to candidacy for the Ph.D. the semester following completion of the candidacy exams and the filing of the proper forms with the Graduate School. ABD students (graduate students who have successfully completed their exams) who receive assistantships must be enrolled for 3 credit hours per semester (excluding summer).

## **dissertation**

### **Dissertation Guidelines**

Subsequent to successful completion of the Candidacy Examination, students will complete the research and writing of an original work of scholarship supervised by the student's advisor.

### **The Dissertation Committee**

The dissertation committee is chaired by the student's official advisor and composed of two or more other faculty members of whom at least one must be a core WGSS faculty member. The dissertation committee may or may not be the same as the student's Candidacy Exam committee; however, the Graduate Studies Committee suggests that in order to achieve intellectual coherence, the official advisor remain the same for both committees.

### **The Prospectus**

In the semester following the completion of the Candidacy Exam, the student should choose a dissertation committee and prepare a dissertation prospectus. The prospectus should be prepared in consultation with the dissertation committee. The prospectus should be 8-12 pages, double-spaced excluding the bibliography and should include:

- An abstract of the project that explains the contribution to the field;
- A discussion that situates the study within the relevant literature;
- A discussion of methodology;
- An outline of the expected chapters' organization; and
- A working bibliography, which includes basic sources already read and key sources needed to realize the project fully.

The prospectus should be reviewed and approved at a meeting with the student's dissertation committee no later than the last week of the semester after the student's Candidacy Exams. The prospectus approval form (attached hereto as Appendix F) should be signed by all committee members and placed by the Graduate Studies Coordinator, along with a copy of the prospectus, in the student's file. The prospectus should be a general overview of the planned project, with an informed but not necessarily comprehensive bibliography of secondary sources, primary sources and/or research methods. It should be used to guide but not determine the research and writing process.

### **Dissertation Funding**

Dissertation year funding is a possible extension of departmental GA funding for up to one academic year for Ph.D. students who have already used the four years of funding promised to all Ph.D. students. All departmental and Graduate School rules regarding GA employment will apply to the dissertation year. Dissertation year funding is dependent on the University and departmental budgets; the amount available will vary from year to year. Students may apply for funding for 1 semester or the entire academic year. Students in their fourth year of Ph.D. program funding (that is, who will have completed 8 semesters of funded work in the Ph.D. program, not counting summer terms) may submit an application for dissertation-year funding. The application will be due on the third Friday in January. The application form is Appendix G of the Graduate Handbook.

To be eligible for dissertation year funding, students must have demonstrated efforts to secure external funding, including internal and external sources; have passed their candidacy exams; and have satisfactory GA performance. If there is insufficient money available to fund all students who apply, applications will be evaluated by the Graduate Studies Committee on the basis of the dissertation work. The Committee may take into account the number of semesters for which funding is requested. Status of the dissertation will be assessed on the basis of:

- Contribution to the field;
- Organization;
- Interdisciplinary perspectives.

Applications must include:

- The prospectus (see Graduate Handbook for description of prospectus);
- A completed draft chapter (except for those in the direct-to-Ph.D. track)
- A letter from the advisor assessing the student's project and progress.

\*Because students in the direct-to-Ph.D. track should be taking their exams at the beginning of the fourth year, the standard for fifth year funding will be passing the prospectus.

### **Dissertation Completion**

Students should submit drafts of the dissertation to all committee members for suggestions prior to finalizing its form and content, and discuss and implement suggestions prior to a two-hour oral examination by the committee that constitutes a defense of the dissertation. An outside reader selected by the student in consultation with the advisor will also serve on the examination committee. The Outside member is chosen by the Graduate School, not the student's dissertation committee.

### **Proposing and Teaching Topics Courses**

Any current Women's, Gender and Sexuality Studies student who is ABD is able to propose a course to be taught under WGSST 3320 – Topics in Women's, Gender and Sexuality Studies. Proposed syllabi will be vetted by the Undergraduate Studies Committee, which will look at the feasibility of the course, its possibilities for attracting students, and its pedagogical value. Ph.D. students who want to propose a course should submit the syllabus and a brief cover letter to the Graduate Program Coordinator by the first Friday in January of each year in order to have the course considered for the following year's schedule of classes. The cover letter should explain how this course fits into the student's scholarly interests and/or dissertation topic. The committee will rank proposals based on the above criteria. Priority will be given to the seniority of the student and also to students who have never taught the course before.

## sample phd timeline (semesters)

### First Year

Autumn Semester  
WGSST 7700 - Feminist Inquiry  
WGSST 7702 - Feminist Pedagogy  
Gateway Course  
*Early December - Transfer of Credit form*

Spring Semester  
WGSST 7760 - Feminist Pedagogy  
Gateway Course  
Major Field Course  
*Mid Semester - Annual Review materials*

Summer Term  
Optional

### Second Year

Autumn Semester  
Major Field Course  
Minor Field Course  
Elective Course

Spring Semester  
Major Field Course  
Minor Field Course  
Elective Course  
*Mid Semester - Annual Review materials*

Summer Term  
Prepare for Candidacy Exams  
complete language proficiency

### Third Year

Autumn Semester  
Pass Candidacy Exams  
*Prior to Exams - Submit Reading Lists*  
*Prior to Exams - Exam Notification Form*

Spring Semester  
File dissertation prospectus (recommended)  
*At Defense - Prospectus Approval Form*  
*Mid Semester - Annual Review materials*

Summer Term  
Work on dissertation  
seek additional funding opportunities

### Fourth Year

Autumn Semester  
Work on dissertation/conduct field work  
Secure additional funding  
apply for 5th year funding  
*December 1st - Fifth Year Funding Application*

Spring Semester  
Work on dissertation  
*Mid Semester - Annual Review materials*

Summer Term  
Work on dissertation

Upon Completion of the Dissertation:  
Enroll for at least 3 credit hours  
Defend dissertation  
Submit formatted dissertation  
*Start of Semester - Application to Graduate*  
*Prior to Defense - Notice of Defense Form*  
*After Defense - Dissertation Approval Form*

Note 1: Students absent from campus for fieldwork may postpone use of GA funding until their return (policy approved 9-23-05)

Note 2: Funding for GA positions covers 2 semesters (the academic year). With 2 consecutive semesters of funding, a student is eligible for a summer tuition waiver without GA stipend.

\*The above is a possible example of a student's program of study. Students should meet regularly with an advisor to successfully complete course requirements.

## sample direct-to-phd timeline (semesters)

### First Year

Autumn Semester  
WGSST 7700 - Feminist Inquiry  
WGSST 7702 - Feminist Pedagogy  
Gateway Course

Spring Semester  
WGSST 760 - Feminist Pedagogy  
Gateway Course  
Major Field Course  
*Mid Semester - Annual Review materials*

Summer Term  
Elective Course  
Elective Course

### Second Year

Autumn Semester  
Major Field Course  
Minor Field Course  
Elective Course

Spring Semester  
Major Field Course  
Minor Field Course  
Elective Course  
*Mid Semester - Annual Review materials*

Summer Term  
Elective Course  
Elective Course

### Third Year

Autumn Semester  
Elective Course  
Elective Course  
Elective Course

Spring Semester  
Elective Course  
Elective Course  
Elective Course  
*Mid Semester - Annual Review materials*

Summer Term  
Prepare for Candidacy Exams

### Fourth Year

Autumn Semester  
Pass Candidacy Exams  
complete language proficiency  
*Prior to Exams - Submit Reading Lists*  
*Prior to Exams - Exam Notification Form*

Spring Semester  
File dissertation prospectus (recommended)  
*At Defense - Prospectus Approval Form*  
*Mid Semester - Annual Review materials*

Summer Term  
Work on dissertation  
seek additional funding opportunities

### Fifth Year

Autumn Semester  
Work on dissertation/conduct field work

Spring Semester  
Work on dissertation  
*December 1st - Fifth Year Funding Application*  
*Mid Semester - Annual Review materials*

Summer Term  
Work on dissertation

Upon Completion of the Dissertation:  
Enroll for at least 3 credit hours  
Defend dissertation  
Submit formatted dissertation  
*Start of Semester - Application to Graduate*  
*Prior to Defense - Notice of Defense Form*  
*After Defense - Dissertation Approval Form*

Note 1: Students absent from campus for fieldwork may postpone use of GA funding until their return (policy approved 9-23-05)

Note 2: Funding for GA positions covers 2 semesters (the academic year). With 2 consecutive semesters of funding, a student is eligible for a summer tuition waiver without GA stipend.

\*The above is a possible example of a student's program of study. Students should meet regularly with an advisor to successfully complete course requirements.

# graduate minor / XXIII

Graduate students enrolled in other departments may pursue a graduate minor in Women's, Gender and Sexuality Studies with the approval of the Graduate Studies Committee.

The requirements for the minor include successful completion (with grade B or above) of four courses, including Women's, Gender and Sexuality Studies 7700 (Feminist Inquiry: Theory) or 7760 (Feminist Inquiry: Methods) as a required course; a gateway course into one of our four concentration areas including 7710 (Theorizing Race, Sexualities and Social Justice), 7720 (Theorizing Power, Institutions and Economies), 7740 (Theorizing Narrative, Culture and Representation) or 7780 (Global/Transnational Feminisms); a course within the concentration area chosen, and an elective course of their choosing. Concentration areas include: Race, Sexualities and Social Justice; Power, Institutions and Economies; Narrative, Cultural and Representations; and Global and Transnational Feminisms.

The Graduate Studies Committee strongly advises minors to take 7700 or 7760 as their first course, before taking 7710, 7720, 7740, or 7780 and their two other chosen courses.

## requirements

### Core Course

WS 7700 or 7760 (3 hours)

### Gateway Course

WS 7710, 7720, 7740 or 7780 (3 hours)

### Concentration Course

Any WGSST course in chosen field (3 hours)

### Elective Course

Any other WGSST course (3 hours)

Minors should confer with their Women's, Gender and Sexuality Studies advisors regarding which courses they are prepared to take, if any, prior to taking 7700 or 7702.

Students should apply to the Graduate Studies Committee by completing and submitting the application forms available from the Graduate School at <http://www.gradsch.ohio-state.edu/Depo/PDF/GraduateMinorProgramForm.pdf> (completed forms should be submitted to the WGSS graduate program coordinator). The Graduate Studies Committee will notify the student about the status of the application as soon as possible.

# wgss graduate courses / XXIV

**WGSST 5624*****Women and Social Change in Latin America***

Overview of social change in Latin America and the Caribbean through analysis of women's experiences, values, strategies, and goals.

**WGSST 7700*****Feminist Inquiry: Theory***

Intro to women's, gender and sexuality studies as a field of study and an orientation to the program, facilities, resources, and people.

**WGSST 7702*****Feminist Pedagogy***

Assist graduate students in meeting instructional responsibilities and developing skills for college level teaching.

**WGSST 7710*****Theorizing Race, Sexualities & Social Justice***

Examines theories of difference based on race, ethnicity, nationality, sexuality, and class and the ways difference defines women's realities.

**WGSST 7720*****Theorizing Power, Institutions, & Economies***

Examines theoretical approaches to the conditions of women's lives and the structures of social, economic, and political power.

**WGSST 7740*****Theorizing Narrative, Culture & Representation***

Introduces graduate students to the central debates that have characterized feminist theories of representation.

**WGSST 7760*****Feminist Inquiry: Methods***

An overview of feminist methodological issues and dilemmas and an introduction to a variety of research methods.

**WGSST 7780*****Theorizing Global & Transnational Feminisms***

This course provides a broad comprehension of theoretical aspects of global and transnational feminisms.

**WGSST 7880*****Interdepartmental Studies in Critical Theory***

Interdisciplinary study of a movement or problem in literary theory.

**WGSST 8163*****Teaching Practicum in WGSS***

Credit for participation in a practicum, with cooperation with their advisor and supervisor.

**WGSST 8193*****Individual Studies***

Students may register for individual study in subjects not covered in regular course work.

**WGSST 8800*****Topics in Feminist Studies***

Feminist studies on a variety of topics.

**WGSST 8810*****Topics in Race, Sexualities & Social Justice***

Advanced in depth studies in the theories of race, ethnicity, nationality, sexuality and class.

**WGSST 8820*****Topics in Power, Institutions, & Economies***

Advanced study of gender, power and change, both theoretical and practical.

**WGSST 8840*****Topics in Narrative, Culture & Representation***

Advanced investigation of topics central to feminist theories of gender representation.

**WGSST 8860*****Topics in Feminist Methodology***

Advanced study of variable topics relating to feminist methodology, methods, and research.

**WGSST 8880*****Topics in Global & Transnational Feminisms***

Advanced topics on the subject of transnational feminisms.

**WGSST 8882*****Interdepartmental Studies in the Humanities.***

Two or more departments offer courses on subjects of mutual interest.

**WGSST 8998*****Research in WGSS: Thesis***

Directed research for master's thesis.

**WGSST 8999*****Research in WGSS: Dissertation***

Research for dissertation purposes only



# recommended graduate courses / XXV

## African American and African Studies

**African American and African Studies 7087**  
*Black Women in the United States*

**African American and African Studies 8830**  
*Black Women's (Auto) Biographies: Voices of Resistance*

**African American and African Studies 8840**  
*Seminar in Black Masculinity Studies*

**African American and African Studies 8865**  
*Race, Gender and Class in the Diaspora*

## Anthropology

**Anthropology 5602**  
*Medical Anthropology: Global Perspectives on Women's Health*

## Art Education

**Art Education 5835**  
*Visual Representations of LGBT Subjects*

**Art Education 7842**  
*Semiotics and Feminist Aesthetics*

## Arts and Sciences

**Arts and Sciences 7100**  
*Introduction to Graduate study in Sexuality Studies*

## East Asian Languages and Literature

**East Asian Languages and Literature 5475**  
*Women Writers, Culture, Society in East Asia*

## Education Policy and Leadership

**Education Policy and Leadership 7260**  
*Feminist Qualitative Methodologies*

**Education Policy and Leadership 7394**  
*Women, Leadership and Empowerment*

**Education Policy and Leadership 7550**  
*Women in Higher Education*

**Education Policy and Leadership 8251**  
*Theories of Gender in Education*

**Education Policy and Leadership 8252**  
*A History of the Education of Women*

**Education Policy and Leadership 8253**  
*Women, Technology and Education*

## Education Physical Activity and Education Science

**Education PAES 5610**  
*Women's Sport History*

**Education PAES 5614**  
*Sport and Sexuality*

**Education PAES 7744**  
*Sexuality and Education*

## Education Teaching and Learning

**Education Teaching and Learning 7000**  
*Sexuality and Education*

**Education Teaching and Learning 7467**  
*Reading Gender*

**Education Teaching and Learning 8005**  
*Black Feminist Theories in Teaching and Learning*

## History

**History 5600**  
*Special Topics in Women's/Gender History*

**History 7087**  
*Black Women in the United States*

**History 7600**  
*Studies in the History of Women and Gender*

**History 7620**

*Introduction to the Field of Women's and Gender History*

**History 7630**

*Studies in the History of Sexuality*

**History 8600**

*Seminar in Women's/Gender History*

**History 8630**

*Seminar in the History of Sexuality*

**Human Development  
and Family Science**

**Human Development/Family Science 5440**

*Human Sexuality in Context*

**Italian**

**Italian 8242**

*Studies in Italian Culture: Gender and Genre*

**Law**

**Law 7610**

*Sexual Orientation and the Law*

**Law 8896.12**

*Seminar: Sexual Violence and the Law*

**Law 8896.22**

*Seminar: Sexual Harrasment*

**Political Science**

**Political Science 7170**

*Gender and Politics*

**Rural Sociology**

**Rural Sociology 5570**

*Women in Rural Society*

**Russian**

**Russian 7356**

*Gender, Feminism, and Russian Women's Culture*

**Slavic**

**Slavic 6457**

*Film Theory, Gender and National Identity in Slavic Cinema*

**Social Work**

**Social Work 5006**

*Sexualities, Diversity and Social Work*

**Social Work 5010**

*Women and Aging: International Perspective*

**Social Work 5016**

*Affirmative Social Work Practice With LGBTQ Individuals, Couples and Families*

**Sociology**

**Sociology 5194.14**

*Group Studies: Gender*

**Sociology 5605**

*Sociology of Sexuality*

**Sociology 7735**

*Sociology of Gender*

**Sociology 7884.14**

*Seminar: Gender*

# awards, grants and fellowships / XXVII

## departmental awards

### Graduate Teaching Fellowship

The Department of Women's, Gender and Sexuality Studies hosts one Graduate Teaching Fellow each year in collaboration with the University Center for the Advancement of Teaching. The fellow takes on an enhanced role in advising new graduate teaching associates, as well as serving as a liaison between the graduate students and faculty. More information about the departmental teaching fellow can be found by contacting the faculty GTA supervisor or the University Center for the Advancement of Teaching.

### Elizabeth D. Gee Grants for Women's, Gender and Sexuality Studies Research

The Elizabeth D. Gee Research on Women Endowed Fund is the outgrowth of a long-standing program administered by the Department and its predecessors - the Center for Women's Studies and the Women's Studies Program - since the late 1970s. The small grants program was re-named in honor of Elizabeth D. Gee in recognition of her scholarship in the fields of education and feminist ethics and in appreciation of her commitment to raising funds for Women's, Gender and Sexuality Studies research. The endowment is supported by donations from family, friends, and colleagues of the late Dr. Gee and the department. Applicants must be Women's, Gender and Sexuality Studies students who are or near ABD at the time of application.

### Critical Difference for Women

Through the generous support of the Coca-Cola Foundation, the Critical Difference for Women Program at OSU awards grants intended to fund research and other activities that go into the preparation of a dissertation, thesis for a terminal Masters, or an MFA project. The grants competition is administered by the Department of Women's, Gender and Sexuality Studies and the Coca-Cola Critical Difference for Women Research Grants Committee. The number of grants depends on availability of funds and grants may not exceed \$1,000 for a 12-month period. Requests for smaller amounts will be highly competitive; in some cases partial funding may be possible.

### Travel Grants

The Department of Women's, Gender and Sexuality Studies provides travel awards of up to \$350 each per year to help fund domestic travel of about 15 students annually. These awards are intended to foster Women's, Gender and Sexuality Studies graduate student professional development through participation in conferences, colloquia and workshops hosted in the United States outside the Ohio State University. Graduate students may apply in the fall or spring semesters.

### International Travel Grants

Grants are up to a maximum of \$1200, and we expect to be able to fund 3-4 grants per academic year. These awards are intended to foster graduate student professional development through direct participation in conferences, colloquia and workshops hosted outside the United States. Because available funds may not cover all expenses relating to international travel, students are encouraged to seek additional sources of funding through other on-campus programs and through student support often offered by conference organizing committees.

### Writing Awards

The Department of Women's, Gender and Sexuality Studies coordinates two writing competitions that are open to graduate students. The Common Differences Award is presented for the best student paper written about the perspectives, experiences, and contributions of women of color. The Joellen Thomas Award, is presented for the outstanding undergraduate or graduate paper about women and illness or women and disability written for a women's studies class or an approved elective.

## ohio state awards

### **Pelotonia Graduate Fellowship**

Pelotonia is a grassroots bike tour with one goal: to end cancer. 100% of the funds raised go to cancer research at The Ohio State University Comprehensive Cancer Center/ James Cancer Hospital and Solove Research Institute. Fellowships for 2 years are available to those whose research contributes to the field of cancer research. Up to 18 fellowships will be awarded.

### **Ray Travel Grant**

The Council of Graduate Students encourages students to participate in professional conferences, both in their respective fields and in the broader community, by reimbursing expenses incurred during travel to conferences to present original research. Ray Awards give weight to the applicant's service to her department, university, and community. Evaluators take into account the applicant's academics, goals, ability to convey the focus of their research to a general audience, and nature of the conference.

### **Graduate School Fellowships for New, First-Year OSU Graduate Students**

These fellowships are awarded to deserving candidates through a highly competitive process that focuses on academic records, letters of recommendation, statement of purpose, GRE scores, and potential to be successful in a graduate program. These decisions are not based on financial need. Graduate students cannot directly apply for a Graduate School Fellowship.

### **Presidential Fellowships**

The Presidential Fellowships recognize the outstanding accomplishments and potential of graduate students entering the final phase of their dissertation research. These fellowships provide financial support so that the fellow may devote one year of full-time study to the completion of the dissertation unimpeded by other duties. Recipients embody the highest standards of scholarship in Ohio State graduate programs. Graduate students cannot directly apply for these fellowships; candidates are nominated by their graduate program.

### **Association of Faculty & Professional Women**

Dissertation support for female doctoral students in any field who have completed candidacy exams. Selection based on financial need, likelihood of finishing, strength of personal statement and progress toward laying the foundation for a successful career. Visit [www.sfa.osu.edu](http://www.sfa.osu.edu) for more information.

### **Arts & Humanities Graduate Research Grants**

This program is designed to enhance opportunities for students in Arts & Humanities to conduct research by offering supplemental financial support of up to \$500. Applications may be submitted at any time, but they should be received by the Arts & Humanities office at least six weeks before the date when the funds are to be used. This funding is designed to support research activities in instances where other sources are inadequate or unavailable in order to fill gaps not met by current opportunities.

## **national awards**

### **Ford Foundation Doctoral Fellowship**

The Ford Foundation seeks to enhance the diversity of the nation's college and university faculties by increasing their ethnic and racial diversity, to maximize the educational benefits of diversity, and to increase the number of professors who can and will use diversity as a resource for enriching the education of all students. Open to all citizens or nationals of the U.S. regardless of race, national origin, religion, gender, age, disability, or sexual orientation, individuals with evidence of superior academic achievement, and individuals committed to a career in teaching/research at the college or university level.

### **Jacob K. Javits Fellowship Program**

These fellowships go to students of superior academic ability, selected on the basis of demonstrated achievement, financial need, and exceptional promise, to undertake study at the doctoral and MFA level in selected fields of arts, humanities, and social sciences. A board establishes the policies for the program, selects the fields in which fellowships are to be awarded, and appoints distinguished panels to select fellows.

### **NWSA Graduate Scholarship**

Award of \$1,000 with an annual submission deadline of May 1st. NWSA will award \$1,000 to a student who, in the fall of the year of the award, will be engaged in the research or writing stages of a Master's Thesis or Ph.D. Dissertation in the interdisciplinary field of women's studies. The research project must be on women and must enhance the NWSA mission. Applicants must be members of NWSA at the time of application.

### **NWSA Lesbian Caucus Scholarship**

The purpose of the annual NWSA Lesbian Caucus Award is to provide a \$500 research award in recognition of a Master's Thesis or Doctoral Dissertation research project that resonates with the mission of NWSA and the goals of the Lesbian Caucus. One annual award of \$500.00 is given. Applicants must apply by May 1st of each calendar year.

### **NWSA Women of Color Caucus Awards**

Four awards of \$500 each are given annually in categories of: Graduate Students of African descent; Graduate Students of Latina descent; Graduate Students of Asian/Asian-American/Pacific-Islander/ Arab/Middle East Asian descent ; and Graduate Students of African Native American/American Indian/Alaskan Native descent. The deadline for submissions in each category is May 1, Each Calendar Year.

### **AAUW Dissertation Fellowships**

These are available to women who will complete their dissertation writing between July 1, 2012 and June 30, 2013. Degree conferral must be between April 1 and September 15, 2013. To qualify, applicants must have completed all course work, passed all required preliminary examinations, and received approval for their research proposal or plan by Nov. 15, 2011. Students holding any fellowship for writing a dissertation in the year prior to the AAUW fellowship year are not eligible. Open to applicants in all fields of study.

### **Woodrow Wilson International Center for Scholars Fellowships**

These go to 20-25 individuals with outstanding project proposals in social sciences or humanities on national or international issues. Topics and scholarship should relate to key public policy challenges or provide the historical and/or cultural framework to illuminate policy issues of contemporary importance.

# m.a. program outline / appendix a

## student information

Student Name: \_\_\_\_\_

Year in Program: \_\_\_\_\_

Advisor: \_\_\_\_\_

## exam information

MA Exam Date: \_\_\_\_\_

Focus Area: \_\_\_\_\_

Theory Reader: \_\_\_\_\_

Focus Reader: \_\_\_\_\_

## core courses

Course #	Course Title	Term Taken	Hrs	Grade
7700	Feminist Inquiry: Theory	_____	_____	_____
7702	Feminist Pedagogy	_____	_____	_____
7760	Feminist Inquiry: Methods	_____	_____	_____

## gateway courses

Course #	Course Title	Term Taken	Hrs	Grade
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

## elective courses

Course #	Course Title	Qtr Taken	Hrs	Grade
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

30 TOTAL CREDIT HOURS REQUIRED FOR THE MA

\_\_\_\_\_ HRS EARNED

## comments

# dual m.a. program outline / appendix b

## student information

Student Name: \_\_\_\_\_

Yr in Program: \_\_\_\_\_

Department 1: \_\_\_\_\_

Advisor: \_\_\_\_\_

Department 2: \_\_\_\_\_

Advisor: \_\_\_\_\_

## exam/thesis information

Briefly describe agreed upon completion requirements: \_\_\_\_\_

\_\_\_\_\_

Committee Members: \_\_\_\_\_

Expected Completion: \_\_\_\_\_

## courses unique to department 1

Course #	Course Title	Term Taken	Hrs	Grade
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

## courses unique to department 2

Course #	Course Title	Term Taken	Hrs	Grade
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

## courses to count on both programs

Course #	Course Title	Term Taken	Hrs	Grade
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

## comments

# phd program outline / appendix c

## student information

Student Name:	_____	Year:	_____
Major Field:	_____	Director:	_____
Minor Field:	_____	Director:	_____
Minor Field:	_____	Director:	_____
Committee Members	_____		

## program milestones

Milestone	Term Completed	Comments
Program of Study Filed:	_____	_____
Reading List Filed:	_____	_____
Candidacy Exam Taken:	_____	_____
Language Proficiency Passed:	_____	_____
Dissertation Prospectus Filed:	_____	_____
Dissertation Defense Expected:	_____	_____

## core courses

Course #	Course Title	Term Taken	Hrs	Grade
7700	Feminist Inquiry: Theory	_____	_____	_____
7702	Feminist Pedagogy	_____	_____	_____
7760	Feminist Inquiry: Methods	_____	_____	_____

## gateway courses

Course #	Course Title	Term Taken	Hrs	Grade
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____



major field courses

Course #	Course Title	Term Taken	Hrs	Grade

minor field #1 courses

Course #	Course Title	Term Taken	Hrs	Grade

elective courses

Course #	Course Title	Term Taken	Hrs	Grade

36 CREDIT HOURS REQUIRED IN PHD COURSEWORK				_____ HRS EARNED
30 CREDIT HOURS TRANSFERRED FROM MA PROGRAM				_____ HRS EARNED
READING HOURS AND DISSERTATION HOURS				_____ HRS EARNED
80 TOTAL CREDIT HOURS REQUIRED FOR THE PHD				_____ HRS EARNED

comments

# annual review form / appendix d

Every Ph.D. student will be reviewed by the core faculty annually in order to assure timely progress and to resolve problems before they become unmanageable. Emphasis is not simply evaluation of progress, but also team attention to each student's course of study. The review process will begin prior to spring break with a meeting of the student and advisor in order to update the Ph.D. Program Outline. The advisor will complete this form to provide further information, especially describing upcoming deadlines. The student will sign off on this form. The completed Program Outline and discursive evaluation will go to the Graduate Studies Coordinator soon after spring break so that the Committee can effectively set up the faculty review meeting. The Committee will decide if co-advisors from other programs need to be present and will decide on a meeting agenda that moves along effectively. The faculty will decide as a body if and how progress problems should be addressed. The Graduate Studies Committee Chair will write a brief letter to the student summarizing the faculty discussion and decisions, with a copy to the advisor and an understanding that the advisor will follow up on deadlines as needed. The Program Outline and discursive evaluation will become part of the student's file.

Student: \_\_\_\_\_

Advisor: \_\_\_\_\_

Please comment on student's progress toward degree completion: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Conference Papers: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pending milestones that need to be completed by the following dates:

- (1) \_\_\_\_\_  
(2) \_\_\_\_\_  
(3) \_\_\_\_\_

If milestones have been missed, explain why: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Verify that the student has included copies of award applications. List these applications: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**student signature**

\_\_\_\_\_  
**date**

\_\_\_\_\_  
**advisor signature**

\_\_\_\_\_  
**date**

# course waiver request form / appendix e

For waiver of a required theory or methods course by a Ph.D. student, or to obtain credit toward the degree for courses done elsewhere than OSU, please complete the following and return the form, along with a copy of the syllabus, to the Graduate Studies Coordinator. Requests will then be reviewed by the Graduate Studies Committee at the next scheduled meeting and the Graduate Studies Chair will inform you of their decision.

Name: \_\_\_\_\_ Date submitted: \_\_\_\_\_

Advisor: \_\_\_\_\_ Course Waived: \_\_\_\_\_

**Equivalent course taken at institution where you received an M.A. in Women’s, Gender and Sexuality Studies:**

Course Title: \_\_\_\_\_ Course Number: \_\_\_\_\_

Instructor: \_\_\_\_\_ Date taken (MM/YY): \_\_\_\_\_

If you have a syllabus or detailed description of the course content and requirements, please attach.

Explain clearly why you believe this course is equivalent to the core course that you want waived.  
You may include a letter of support from your advisor.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

_____	_____	_____
<b>student signature</b>	<b>student name</b>	<b>date</b>

_____	_____	_____
<b>advisor signature</b>	<b>advisor name</b>	<b>date</b>

Note: if the advisor is away from campus, the student may e-mail the Graduate Studies Chair to indicate concurrence.

+++++

Reviewed by GSC on \_\_\_\_\_ GSC Decision: \_\_\_\_\_ approved \_\_\_\_\_ not approved

Reason given: \_\_\_\_\_

\_\_\_\_\_

_____	_____	_____
<b>grad studies chair signature</b>	<b>grad studies chair name</b>	<b>date</b>

# dissertation prospectus form / appendix f

After selection of the Dissertation Committee, the Dissertation Prospectus needs to be prepared by the student no later than the last week of the semester following the completion of the Candidacy Exam. It should be prepared in consultation with the student's advisor and/or other Dissertation Committee members who will review it that same semester. (See WS Handbook Ph.D. Dissertation Guidelines). After the review, the Prospectus and this signed form should be submitted to the Graduate Studies Coordinator to file.

## student signature

_____ Student Signature	_____ Student Name	_____ Date
----------------------------	-----------------------	---------------

## advisor signature

_____ Advisor Signature	_____ Advisor Name	_____ Date
----------------------------	-----------------------	---------------

## committee signatures

_____ Committee Member Signature	_____ Committee Member Name	_____ Date
-------------------------------------	--------------------------------	---------------

_____ Committee Member Signature	_____ Committee Member Name	_____ Date
-------------------------------------	--------------------------------	---------------

_____ Committee Member Signature	_____ Committee Member Name	_____ Date
-------------------------------------	--------------------------------	---------------

## external committee member signature \*if applicable

_____ External Committee Member Signature	_____ External Committee Member Name	_____ Date
--	---	---------------

## grad studies chair signature

_____ Graduate Studies Chair Signature	_____ Graduate Studies Chair Name	_____ Date
---	--------------------------------------	---------------

# **fifth year funding application /** appendix g

Name: \_\_\_\_\_

Advisor: \_\_\_\_\_

Dissertation Title: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List terms for which you have been funded as a Ph.D. student by the end of the current academic year:

\_\_\_\_\_

Expected date of completion: \_\_\_\_\_

Funding requested from other sources and status:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Proposed schedule for completion of work: Please provide an assessment of your plan for completing the dissertation in terms of research, deadlines for chapters, and planned defense date (250 words).

Please complete this form along with a copy of your prospectus, a draft of one chapter (if applicable), outline of dissertation chapters, and a letter from your advisor assessing your project and progress.

Additional comments:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
**student signature**

\_\_\_\_\_  
**student name**

\_\_\_\_\_  
**date**

\_\_\_\_\_  
**advisor signature**

\_\_\_\_\_  
**advisor name**

\_\_\_\_\_  
**date**